



CITY OF WARRENSBURG, MISSOURI  
MINUTES

HISTORIC PRESERVATION COMMISSION  
January 24, 2018

**1. Call to Order**

Meeting called to order by Chair Julie Turnipseed at 4:02 p.m. at the Municipal Center, 200 S. Holden St., Warrensburg, MO.

**2. Roll Call**

Roll was called and members present included Julie Turnipseed, Deanna Westenhaver, Karen Hicklin, and Andrea Glinn. Member Carla Prael was absent. Kristin Pack, City Planner, was also present.

**3. Minutes of Previous Meetings**

Members reviewed the minutes from the November 29, 2017, Historic Preservation Commission meeting. Westenhaver moved to approve the minutes. Glinn seconded. Approved 4-0.

**4. Requests and Petitions Presented – none**

**5. Motions, Resolutions, and Recommendations – none**

**6. Other Business and Appearances**

**A. Certified Local Government (CLG) Forum**

Pack announced that Member Glinn and Westenhaver volunteered to go to CLG Forum on February 2, 2018. Members and staff discussed transportation and driving to CLG Forum.

**B. 2018 National Preservation Month Activities**

Turnipseed stated she turned in the Preservation Month activities for the Missouri Main Street brochure for their website. Members and staff summarized the downtown walking tour and incorporating the historic downtown depot onto the tour. Members discussed individuals who may be a potential tour guides for the tour on May 22. Turnipseed asked staff to contact Carla if she heard from Amber Clifford as a potential guide. If she is not available, then the Historic Preservation Commission (HPC) would like the consultant from Rosin Preservation. Turnipseed stated the library is scheduled for the presentation.

Staff asked if there are any suggestions for the Notable Structures and Preservation Opportunities Booklet. Members discussed previously used buildings, and potential buildings. Glinn asked staff if she could compile a list of the buildings used, and she would create a Google map.

**C. FY19 Budget Discussion**

Pack presented the current FY18 Budget, and she stated the parade banner was purchased with the previous fiscal year allotment. Pack asked the HPC what they would like the excess funds to be used for this FY18. Turnipseed suggested better prizes for the Architectural Scavenger Hunt and assist with marketing the Architectural Scavenger Hunt. Members discussed places and events that would assist in promoting the event such as table tents, poster boards, social media, hand-outs and the newspaper. Glinn volunteer to assist with graphics.

**7. Comments of Commissioners/Staff/Public**

Westenhaver asked if the HPC will do a proclamation from the Mayor, and staff answered yes. Westenhaver asked the HPC if anyone from Warrensburg Main Street would interested applying to be part of the HPC, and Turnipseed stated she would have to ask.

Hicklin stated she would like to move the next Historic Preservation Commission meeting up by one week to Wednesday, February 21, 2018 at 4:00 pm. All other members agreed.

**8. Adjournment**

Glinn moved to adjourn. Westenhaver seconded. Approved 4-0 and the meeting adjourned at 4:59 p.m.

Date: 2-22-18

  
Chairperson