



CITY OF WARRENSBURG, MISSOURI
MINUTES

HISTORIC PRESERVATION COMMISSION
March 28, 2018

1. Call to Order

Acting as Chair, the meeting was called to order by Karen Hicklin at 4:00 p.m. at the Municipal Center, 200 S. Holden St., Warrensburg, MO.

2. Roll Call

Roll was called and members present included Deanna Westenhaver, Karen Hicklin, and Andrea Glinn. Member Carla Prael was absent. Kristin Pack, City Planner, was also present.

3. Minutes of Previous Meetings

Members reviewed the minutes from the February 22, 2018, Historic Preservation Commission meeting. Westenhaver noted there should be a correction under 6.IV to show Westenhaver and Hicklin volunteered to assist with the walking tour except Westenhaver may be out-of-state towards the end of May. Westenhaver moved to approve the minutes the proposed correction. Glinn seconded. Approved 3-0.

4. Requests and Petitions Presented – none

5. Motions, Resolutions, and Recommendations

I. FY19 Budget Request

Pack presented the budget request with the changes requested at the previous meeting including funds to advertise the National Preservation Month, and the requested signs along Highway 50. Pack noted that the Preservation Commission would not be able to install signs on Interstate 70 since they exceed the maximum distance of 15 miles. The Commission asked staff to see if there is other funding opportunities or partnerships to assist paying for the signs. Pack stated at the next regular meeting, a commissioner will need to be selected to attend the City Council meeting for budget approval.

Westenhaver motioned to approve the FY19 Budget Request. Glinn seconded. The motion was passed 3-0.

II. 2018 Notable Structures and Preservation Opportunities Booklet

Pack presented the proposed 2018 Notable Structures and Preservation Opportunities Booklet and noted that it may be subject to change based on permission from property owners. Glinn noted most of the structures are single-family residential, and Pack stated they can be either commercial or residential. Glinn requested a picture showing more detail for 606 South Broad Street. Hicklin proposed to use the old gas station off Old Highway 13.

6. Other Business and Appearances

I. Missouri Historic Preservation Conference

Pack asked the Commission if anyone is interested in attending the Missouri Historic Preservation Conference in Sedalia. If the Commission agrees, three Commissioners would be able to attend if the lodging expenses were used for a third ticket. Hicklin and

Westenhaver stated they were unsure at this time. Hicklin stated she is interested in attending one day. Pack stated she would look at the registration prices for one day, and let the Commission let when the agenda is available. The Commission discussed the continuing education credit and courses offered at the conference.

7. Comments of Commissioners/Staff/Public

Pack asked the Commission if they have a preference for receiving Preservation Month proclamation in May. The proclamation can be presented at City Council, or they can request the Mayor to attend an event where the proclamation is presented. The Commission agreed to receive it at the May City Council regular meeting.

8. Adjournment

Glinn moved to adjourn. Westenhaver seconded. Approved 3-0 and the meeting adjourned at 4:39 p.m.

Date: April 25, 2018

Haren L. Hicklin
Chairperson