

September Park Board Meeting

September 28, 2022

7:00pm

Warrensburg Community Center Room BC

445 E. Gay Warrensburg, MO 64093

1. Roll Call
2. Approval Of Agenda
3. Approval Of Minutes
 - 3.I. July 27, 2022 Park Board Minutes

Documents:

[7.27.2022 PARK BOARD MINUTES - AMENDED.PDF](#)

- 3.II. August 31, 2022 - Regular Meeting Minutes

Documents:

[8.31.2022 PARK BOARD MINUTES.PDF](#)

4. Announcements
5. Committee Reports
 - i. Finance Committee Report
 - ii. Building & Grounds Committee Report
 - iii. Recreation Committee Report
 - iv. Administration Committee Report

6. New Business

- 6.I. Fiscal Year 2023 Budget

Documents:

[FY 2023 BUDGET.PDF](#)

7. Unfinished Business

8. Director's Report

Documents:

[9.28.22 DIRECTORS REPORT.PDF](#)

9. Appearances To The Park Board Not Listed On The Agenda

10. Park Board Members Comments

11. Adjournment

CLOSED SESSION

Vote to close part of the meeting pursuant to section 610.021 of the Revised Statutes of Missouri, relating to:

(1) Legal actions, causes of action or litigation involving the city and any confidential or privileged communication between the city and its representatives and its attorneys.

(3) Hiring, firing, disciplining, or promoting of individual employees when personal information concerning the employee is discussed or recorded.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Warrensburg Parks and Recreation
Board Meeting Minutes

July 27, 2022

Call to Order

Erica Collins called to order the regular meeting of the Warrensburg Parks and Recreation Board at 7:00 PM on July 27, 2022 at the Parks and Recreation Department, 445 E. Gay Street.

1) Roll Call

Alex Threlkeld conducted a roll call. The following members were present: Erica Collins, Dan Baldrige, Jason Duffey, Bryan Jacobs, Ernest Graydon

The following members were absent: Shawnacy Johnson, Joshua Greene

Others in attendance were:

Danielle Foster, WPR (WPR), Director of Parks & Recreation

Alex Threlkeld, WPR, Recreation Superintendent

Christian Schoolcraft, Park Operations Superintendent

Jeff Imboden, WPR, Business and Information Specialist

Carrie Battles, WPR, Office Manager

Josh Roglon, WPR, Recreation Supervisor of Sports

Brooke Brown, WPR, Recreation Supervisor of Fitness

Morgan Hebensperger, WPR, Recreation Supervisor of Programs and Events

Amber Rivera, United Way

Tim Storms, United Way

Gregg Gangemella, Whiteman Youth Center

Danielle Dulin, City of Warrensburg

Sarah Lawson, Star Journal

2) Approval of Agenda

Jason Duffey moved to approve the Agenda. Dan Baldrige seconded. Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes, Shawnacy Johnson – Absent, Joshua Greene – Absent, Ernest Graydon – Yes. Agenda approved 5-0.

3) Approval of Minutes

- a) Dan Baldrige moved to approve the June 15, 2022 Regular Meeting Minutes. Jason Duffey seconded. Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes, Shawnacy Johnson – Absent, Joshua Greene – Absent,

Ernest Graydon – Yes. Minutes approved 5-0

- b) Dan Baldrige moved to approve the June 22, 2022 Special Meeting Minutes. Jason Duffey seconded. Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes, Shawnacy Johnson – Absent, Joshua Greene – Absent, Ernest Graydon – Yes. Minutes approved 5-0.

4) Announcements – Danielle Foster announced Bryan Jacobs as newly appointed Park Board member. The Board welcomed Bryan.

5) Committee Reports

- a) Finance Committee Report – Erica Collins reported the committee discussed pool repairs, budget, inspections, adjustments to next year’s budget.
- b) Building & Grounds Committee Report – Jason Duffey reported the committee discussed asset management inventory, ADA updates, 3–5-year ADA plan, Cave Hollow restroom improvements
- c) Recreation Committee Report – Jason Duffey reported the committee discussed the end of summer season, post season coach meeting, outside team guidelines, Shippy season, best fit for WPR baseball.
- d) Administration Committee Report – Dan Baldrige reported the committee discussed the controlled deer hunt, changes to HR, vandalism at West Park soccer fields – compensating a good partner.

6) New Business

- a) Vice President election – Danielle Foster stated Jessica Caldwell has resigned from the Board and as Vice President, will need to collect nominations for Vice President. Dan Baldrige nominated Jason Duffey as Vice President. Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Abstain, Bryan Jacobs – Yes, Shawnacy Johnson – Absent, Joshua Greene – Absent, Ernest Graydon – Yes. Jason Duffey as Vice President approved 4-0.
- b) Johnson County United Way – Amber Rivera introduced herself as the new United Way Director. She stated he is passionate about the after-school program and the grant written by United Way for the older participants. She stated she is willing to help in any way, registrations, and partnerships. Erica Collins thanked Amber for the support and partnership.

- c) D & M Plumbing Vandalism Discussion – Danielle Foster stated D & M Plumbing donates portable restrooms to WPR in several parks. On July 9, restroom at West Park Soccer Field was vandalized and caught on fire. She is bringing the recommendation to the Board to pay for the restrooms that were destroyed. Dan Baldrige stated D & M is a great partner, they help the obstacle with restrooms, it's a small price to pay for a partnership and good relationship.

Dan Baldrige moved to approve the payment. Ernest Graydon seconded.
Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes,
Shawnacy Johnson – Absent, Joshua Greene – Absent, Ernest Graydon – Yes.
Payment approved 6-0.

- d) Warrensburg Community Center Youth Contract – Danielle Foster explained we currently do not have updated contact information for youth that visit the community center. She stated the youth contract will require an updated photo of the child, updated contact information for parents if something happens, and parents understanding of the rules and discipline policy.

Bryan Jacobs moved to approve the youth contract. Ernest Graydon seconded.
Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes,
Shawnacy Johnson – Absent, Joshua Greene – Absent, Ernest Graydon – Yes.
Payment approved 6-0.

- e) Outside Team Guidelines Discussion – Danielle Foster stated the Outside Team Guidelines draft was in the packet and opened for discussion. Erica Collins stated she does not feel it is not much different from the original guidelines and it needs to be equitable for WPR teams and outside teams. She stated to take the document back to the recreation committee for review.

7) Unfinished Business – none

8) Director's Report

- a) The Board discussed the managed deer hunt.

9) Appearances to the Park Board not listed on the Agenda

- a) Gregg Gangemella stated his concerns with getting rid of outside teams in youth sports. He expressed if outside teams get banned from WPR sports leagues then

the youth program at Whiteman would end.

10) Park Board Members Comments – none

11) Adjournment

Dan Baldrige moved to adjourn. Jason Duffey seconded. The meeting adjourned at 7:58PM.

Alex Threlkeld conducted a roll call. The following members were present: Erica Collins, Dan Baldrige, Jason Duffey, Bryan Jacobs, Ernest Graydon

The following members were absent: Shawnacy Johnson, Joshua Greene

Erica Collins, President

Submitted by Alex Threlkeld

Warrensburg Parks and Recreation
Board Meeting Minutes

August 31, 2022

Call to Order

Erica Collins called to order the regular meeting of the Warrensburg Parks and Recreation Board at 7:13 PM on August 31, 2022 at the Parks and Recreation Department, 445 E. Gay Street.

1) Roll Call

Alex Threlkeld conducted a roll call. The following members were present: Erica Collins, Dan Baldrige, Jason Duffey, Bryan Jacobs, Shawnacy Johnson, Joshua Greene, Ernest Graydon

The following members were absent: none

Others in attendance were:

Danielle Foster, WPR (WPR), Director of Parks & Recreation

Alex Threlkeld, WPR, Recreation Superintendent

Jeff Imboden, WPR, Business and Information Specialist

Carrie Battles, WPR, Office Manager

Josh Roglon, WPR, Recreation Supervisor of Sports

Morgan Hebensperger, WPR, Recreation Supervisor of Programs and Events

Chris Armstrong, WPR, Indoor Crew Leader

Danielle Dulin, City of Warrensburg

Marcy Barnhart, City of Warrensburg

Jim Kushner, City of Warrensburg, Mayor

Eddie Osborne, City of Warrensburg, Councilman

Enrico Villegas, City of Warrensburg, Assistant City Manager

David McCannon, City of Warrensburg

Courtney Christensen, City of Warrensburg

Tarl Bentley, City of Warrensburg, City Council Liaison

Bruce Uhler, City of Warrensburg, Councilman

Sarah Lawson, Star Journal

2) Approval of Agenda

Joshua Greene moved to approve the Agenda. Jason Duffey seconded. Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes, Shawnacy Johnson –

Yes, Joshua Greene – Yes, Ernest Graydon – Yes. Agenda approved 7-0.

3) Approval of Minutes

- a) Bryan Jacobs moved to approve the July 27, 2022 Regular Meeting Minutes. Shawnacy Johnson seconded. Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes, Shawnacy Johnson – Yes, Joshua Greene – Abstain, Ernest Graydon – Yes. Minutes approved 6-0.

4) Announcements – none

5) Committee Reports

- a) Finance Committee Report – Erica Collins reported the committee discussed insurance changes, raises, budget changes
- b) Building & Grounds Committee Report – did not meet
- c) Recreation Committee Report – Ernest Graydon reported the committee held a special meeting with outside teams to begin working towards a solution
- d) Administration Committee Report – Dan Baldrige reported the committee discussed there were no bids on the playground safety surfacing, parking lot updates, insurance updates, safety inspections

Shawnacy Johnson leaves meeting.

6) New Business

- a) Warrensburg Convention and Visitor's Bureau – Marcy Barnhart, Tourism Director, presented on Warrensburg CVB. Marcy explained WCVB is funded by lodging tax and have recently moved to their temporary location across from city hall at the municipal building, their board has 10 members. She explained the Board created their strategic plan and shared their vision; visitor profile, build marketing plan, foster relationships. Marcy also explained the WCVB grant program funded by the lodging tax.

Marcy also shared details on upcoming events including Burg Fest and Blind Boone Symposium.

- b) Managed Deer Hunt – Danielle Dulin presented the final draft of the managed deer hunt to the Board. Regulations, dates, times, have been completed. The fee is \$20 to apply. The application process includes proof of hunting license, safety

course, and Warrensburg residency including City employees and dependents. The permit fee will be \$10. Only portable tree stands are allowed and minimal tree trimming. Game cameras are not allowed.

The Board discussed managed deer hunt.

Joshua Greene moved to approve the Managed Deer Hunt. Ernest Graydon seconded. Erica Collins – Yes, Dan Baldrige – Yes, Jason Duffey – Yes, Bryan Jacobs – Yes, Shawnacy Johnson – Absent, Joshua Greene – Yes, Ernest Graydon – Yes. Managed Deer Hunt approved 5-0.

- c) Discussion: Memorandum of Understanding (MOU) for park Maintenance with city of Warrensburg – Danielle Dulin stated the challenges with park maintenance which include, understaffed, under resourced, and do not have necessary direction. With the recent resignation of the parks superintendent and parks and recreation director that won't change anytime soon. She explained her and Enrico Villegas would explain what it would look like for the City to be contracted by the Park Board to provide park maintenance and what those services would look like and to walk through a Memorandum of Understanding. Danielle Dulin asked to take action tonight so City council can vote at next meeting.

Enrico Villegas explained the sharing of resources which included: project services – example is the parking lot crack sealing with public works assisting parks. Public Works can offer construction management, community engagement, actively engage the Board, taking inventory of parks, personnel needs, work with staff with direction.

Danielle Dulin went through the MOU conditions. The Board discussed the MOU.

Bryan Jacobs moved to approve the MOU. Joshua Greene seconded. Erica Collins – Yes, Dan Baldrige – No, Jason Duffey – Yes, Bryan Jacobs – Yes, Shawnacy Johnson – Absent, Joshua Greene – Yes, Ernest Graydon – Yes. MOU approved 4-1.

7) Unfinished Business – none

8) Director's Report – none

9) Appearances to the Park Board not listed on the Agenda – none

10) Park Board Members Comments – none

11) Adjournment

Joshua Greene moved to adjourn. Ernest Graydon seconded. The meeting adjourned at 9:12PM.

Alex Threlkeld conducted a roll call. The following members were present: Erica Collins, Dan Baldrige, Jason Duffey, Bryan Jacobs, Joshua Greene, Ernest Graydon.

The following members were absent: Shawnacy Johnson (left early)

Erica Collins, President

Submitted by Alex Threlkeld



YTD Budget Report

Account Summary

For Fiscal: 2022-2023 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 430 - PARK & RECREATION								
Revenue								
430-51105	PROPERTY TAX - CURRENT	471,020.00	471,020.00	0.00	0.00	0.00	-471,020.00	100.00 %
430-51110	PROPERTY TAX - DELINQUENT	7,880.00	7,880.00	0.00	0.00	0.00	-7,880.00	100.00 %
430-51115	RAILROAD TAX	19,000.00	19,000.00	0.00	0.00	0.00	-19,000.00	100.00 %
430-51130	M & M SURTAX	16,600.00	16,600.00	0.00	0.00	0.00	-16,600.00	100.00 %
430-51205	SALES TAX	1,593,750.00	1,593,750.00	0.00	0.00	0.00	-1,593,750.00	100.00 %
430-51305	USE TAX	165,000.00	165,000.00	0.00	0.00	0.00	-165,000.00	100.00 %
430-55107	ADMISSIONS - NASSIF	167,370.00	167,370.00	0.00	0.00	0.00	-167,370.00	100.00 %
430-55115	ADVERTISING	12,500.00	12,500.00	0.00	0.00	0.00	-12,500.00	100.00 %
430-55120	CONCESSIONS	55,000.00	55,000.00	0.00	0.00	0.00	-55,000.00	100.00 %
430-55162	COMMUNITY CENTER MEMBERSHIP	231,960.00	231,960.00	0.00	0.00	0.00	-231,960.00	100.00 %
430-55170	PROGRAMS	290,190.00	290,190.00	0.00	0.00	0.00	-290,190.00	100.00 %
430-55175	RENTALS	92,220.00	92,220.00	0.00	0.00	0.00	-92,220.00	100.00 %
430-55185	HEALTH AND WELLNESS	18,000.00	18,000.00	0.00	0.00	0.00	-18,000.00	100.00 %
430-55198	DISCOUNTS	-1,500.00	-1,500.00	0.00	0.00	0.00	1,500.00	0.00 %
430-55199	SERVICES - NON CATEGORIZED	2,000.00	2,000.00	0.00	0.00	0.00	-2,000.00	100.00 %
430-56110	ASSET SALES - EQUIPMENT	200.00	200.00	0.00	0.00	0.00	-200.00	100.00 %
430-57105	INTEREST ON DEPOSITS	30,000.00	30,000.00	0.00	0.00	0.00	-30,000.00	100.00 %
430-57107	INTEREST ON INVESTMENTS	1,800.00	1,800.00	0.00	0.00	0.00	-1,800.00	100.00 %
430-59110	DONATIONS	2,000.00	2,000.00	0.00	0.00	0.00	-2,000.00	100.00 %
430-59910	CLAIMS / REIMBURSEMENTS	2,500.00	2,500.00	0.00	0.00	0.00	-2,500.00	100.00 %
	Revenue Total:	3,177,490.00	3,177,490.00	0.00	0.00	0.00	-3,177,490.00	100.00 %

YTD Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

		Original	Current	Period	Fiscal	Encumbrances	Variance	Percent
		Total Budget	Total Budget	Activity	Activity		Favorable (Unfavorable)	Remaining
Expense								
Department: 611 - GENERAL								
430-611-1101	WAGES	171,780.00	171,780.00	0.00	0.00	0.00	171,780.00	100.00 %
430-611-1102	WAGES - PART TIME	206,000.00	206,000.00	0.00	0.00	0.00	206,000.00	100.00 %
430-611-1103	WAGES - OVERTIME	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
430-611-1105	WAGES - SUPPLEMENTAL	60.00	60.00	0.00	0.00	0.00	60.00	100.00 %
430-611-1106	PTO ANNUAL PAY OUT	1,130.00	1,130.00	0.00	0.00	0.00	1,130.00	100.00 %
430-611-2101	FICA TAXES	32,870.00	32,870.00	0.00	0.00	0.00	32,870.00	100.00 %
430-611-2201	RETIREMENT - LAGERS	11,470.00	11,470.00	0.00	0.00	0.00	11,470.00	100.00 %
430-611-2301	INSURANCE - DENTAL	1,520.00	1,520.00	0.00	0.00	0.00	1,520.00	100.00 %
430-611-2302	INSURANCE - HEALTH	19,820.00	19,820.00	0.00	0.00	0.00	19,820.00	100.00 %
430-611-2304	INSURANCE - LIFE	400.00	400.00	0.00	0.00	0.00	400.00	100.00 %
430-611-2305	SHORT TERM DISABILITY	510.00	510.00	0.00	0.00	0.00	510.00	100.00 %
430-611-2306	INSURANCE - LONG TERM DISABILI	410.00	410.00	0.00	0.00	0.00	410.00	100.00 %
430-611-2401	WORKER'S COMPENSATION	5,840.00	5,840.00	0.00	0.00	0.00	5,840.00	100.00 %
430-611-4102	CLOTHING	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
430-611-4103	COMPUTER SUPPLIES	5,650.00	5,650.00	0.00	0.00	0.00	5,650.00	100.00 %
430-611-4109	OFFICE SUPPLIES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %
430-611-4199	SUPPLIES - NON CATEGORIZED	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
430-611-5106	UTILITY - TELEPHONE	5,760.00	5,760.00	0.00	0.00	0.00	5,760.00	100.00 %
430-611-5107	UTILITY - DATA ACCESS	9,940.00	9,940.00	0.00	0.00	0.00	9,940.00	100.00 %
430-611-5203	FINANCIAL SERVICES	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
430-611-5206	LEGAL SERVICES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
430-611-5250	INTRAGOVERNMENTAL SVC / REIMB	25,590.00	25,590.00	0.00	0.00	0.00	25,590.00	100.00 %
430-611-5299	CONTRACTUAL - NON CATEGORIZED	4,920.00	4,920.00	0.00	0.00	0.00	4,920.00	100.00 %
430-611-5301	PROPERTY INSURANCE	65,960.00	65,960.00	0.00	0.00	0.00	65,960.00	100.00 %
430-611-5401	TRAVEL - MEALS	750.00	750.00	0.00	0.00	0.00	750.00	100.00 %
430-611-5403	TRAVEL - ROOM	2,250.00	2,250.00	0.00	0.00	0.00	2,250.00	100.00 %
430-611-5404	SCHOOLS AND SEMINARS	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	100.00 %
430-611-5501	DUES AND MEMBERSHIPS	2,600.00	2,600.00	0.00	0.00	0.00	2,600.00	100.00 %
430-611-5601	ADVERTISING	36,350.00	36,350.00	0.00	0.00	0.00	36,350.00	100.00 %
430-611-5602	POSTAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
430-611-5704	SOFTWARE MAINTENANCE & REPAIR	20,750.00	20,750.00	0.00	0.00	0.00	20,750.00	100.00 %
430-611-5904	EMPLOYMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
430-611-9401	OVER (SHORT)	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
Department: 611 - GENERAL Total:		713,380.00	713,380.00	0.00	0.00	0.00	713,380.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Department: 631 - MAINTENANCE								
430-631-1101	WAGES	150,420.00	150,420.00	0.00	0.00	0.00	150,420.00	100.00 %
430-631-1102	WAGES - PART TIME	37,380.00	37,380.00	0.00	0.00	0.00	37,380.00	100.00 %
430-631-1103	WAGES - OVERTIME	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
430-631-1105	WAGES - SUPPLEMENTAL	120.00	120.00	0.00	0.00	0.00	120.00	100.00 %
430-631-1106	PTO ANNUAL PAY OUT	1,540.00	1,540.00	0.00	0.00	0.00	1,540.00	100.00 %
430-631-2101	FICA TAXES	14,470.00	14,470.00	0.00	0.00	0.00	14,470.00	100.00 %
430-631-2201	RETIREMENT - LAGERS	10,260.00	10,260.00	0.00	0.00	0.00	10,260.00	100.00 %
430-631-2301	INSURANCE - DENTAL	2,350.00	2,350.00	0.00	0.00	0.00	2,350.00	100.00 %
430-631-2302	INSURANCE - HEALTH	47,660.00	47,660.00	0.00	0.00	0.00	47,660.00	100.00 %
430-631-2304	INSURANCE - LIFE	350.00	350.00	0.00	0.00	0.00	350.00	100.00 %
430-631-2305	SHORT TERM DISABILITY	450.00	450.00	0.00	0.00	0.00	450.00	100.00 %
430-631-2306	INSURANCE - LONG TERM DISABILI	350.00	350.00	0.00	0.00	0.00	350.00	100.00 %
430-631-2401	WORKER'S COMPENSATION	8,840.00	8,840.00	0.00	0.00	0.00	8,840.00	100.00 %
430-631-4102	CLOTHING	650.00	650.00	0.00	0.00	0.00	650.00	100.00 %
430-631-4104	CUSTODIAL SUPPLIES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
430-631-4106	LAWN AND FIELD CARE	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	100.00 %
430-631-4115	TOOLS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
430-631-5101	UTILITY - ELECTRIC	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	100.00 %
430-631-5102	UTILITY - GAS	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
430-631-5103	UTILITY - WATER	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %
430-631-5104	UTILITY - TRASH	11,750.00	11,750.00	0.00	0.00	0.00	11,750.00	100.00 %
430-631-5106	UTILITY - TELEPHONE	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
430-631-5108	FUEL	17,080.00	17,080.00	0.00	0.00	0.00	17,080.00	100.00 %
430-631-5205	LABOR / LABOR & EQUIPMENT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
430-631-5209	RENT / LEASE	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
430-631-5299	CONTRACTUAL - NON CATEGORIZED	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
430-631-5701	BUILDING MAINTENANCE & REPAIR	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
430-631-5703	EQUIPMENT MAINTENANCE & REPAIR	16,200.00	16,200.00	0.00	0.00	0.00	16,200.00	100.00 %
430-631-5706	VEHICLE MAINTENANCE & REPAIR	7,600.00	7,600.00	0.00	0.00	0.00	7,600.00	100.00 %
430-631-6101	BUILDINGS	67,000.00	67,000.00	0.00	0.00	0.00	67,000.00	100.00 %
430-631-6205	EQUIPMENT - MOWER	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
430-631-6499	INFRASTRUCTURE - NON-CATEGORY	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
Department: 631 - MAINTENANCE Total:		610,170.00	610,170.00	0.00	0.00	0.00	610,170.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Department: 632 - RECREATION PROGRAMS								
430-632-1101	WAGES	145,050.00	145,050.00	0.00	0.00	0.00	145,050.00	100.00 %
430-632-1102	WAGES - PART TIME	280,500.00	280,500.00	0.00	0.00	0.00	280,500.00	100.00 %
430-632-1103	WAGES - OVERTIME	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
430-632-1106	PTO ANNUAL PAY OUT	1,010.00	1,010.00	0.00	0.00	0.00	1,010.00	100.00 %
430-632-2101	FICA TAXES	32,420.00	32,420.00	0.00	0.00	0.00	32,420.00	100.00 %
430-632-2201	RETIREMENT - LAGERS	9,790.00	9,790.00	0.00	0.00	0.00	9,790.00	100.00 %
430-632-2301	INSURANCE - DENTAL	1,860.00	1,860.00	0.00	0.00	0.00	1,860.00	100.00 %
430-632-2302	INSURANCE - HEALTH	20,240.00	20,240.00	0.00	0.00	0.00	20,240.00	100.00 %
430-632-2304	INSURANCE - LIFE	330.00	330.00	0.00	0.00	0.00	330.00	100.00 %
430-632-2305	SHORT TERM DISABILITY	430.00	430.00	0.00	0.00	0.00	430.00	100.00 %
430-632-2306	INSURANCE - LONG TERM DISABILI	340.00	340.00	0.00	0.00	0.00	340.00	100.00 %
430-632-2401	WORKER'S COMPENSATION	18,370.00	18,370.00	0.00	0.00	0.00	18,370.00	100.00 %
430-632-3101	COGS - FOOD/BEVERAGE	23,000.00	23,000.00	0.00	0.00	0.00	23,000.00	100.00 %
430-632-4102	CLOTHING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
430-632-4111	PROGRAM SUPPLIES	103,610.00	103,610.00	0.00	0.00	0.00	103,610.00	100.00 %
430-632-4116	AQUATIC SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
430-632-5106	UTILITY - TELEPHONE	840.00	840.00	0.00	0.00	0.00	840.00	100.00 %
430-632-5207	MANAGEMENT SERVICES	410,000.00	410,000.00	0.00	0.00	0.00	410,000.00	100.00 %
430-632-5209	RENT / LEASE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
430-632-5404	SCHOOLS AND SEMINARS	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
430-632-5703	EQUIPMENT MAINTENANCE & REPAIR	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
430-632-6209	EQUIPMENT - PLAYGROUND	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
Department: 632 - RECREATION PROGRAMS Total:		1,059,540.00	1,059,540.00	0.00	0.00	0.00	1,059,540.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Department: 633 - COMMUNITY CENTER								
430-633-1101	WAGES	34,840.00	34,840.00	0.00	0.00	0.00	34,840.00	100.00 %
430-633-1102	WAGES - PART TIME	38,640.00	38,640.00	0.00	0.00	0.00	38,640.00	100.00 %
430-633-1103	WAGES - OVERTIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
430-633-1105	WAGES - SUPPLEMENTAL	60.00	60.00	0.00	0.00	0.00	60.00	100.00 %
430-633-2101	FICA TAXES	6,260.00	6,260.00	0.00	0.00	0.00	6,260.00	100.00 %
430-633-2201	RETIREMENT - LAGERS	2,380.00	2,380.00	0.00	0.00	0.00	2,380.00	100.00 %
430-633-2301	INSURANCE - DENTAL	350.00	350.00	0.00	0.00	0.00	350.00	100.00 %
430-633-2302	INSURANCE - HEALTH	9,910.00	9,910.00	0.00	0.00	0.00	9,910.00	100.00 %
430-633-2304	INSURANCE - LIFE	90.00	90.00	0.00	0.00	0.00	90.00	100.00 %
430-633-2305	SHORT TERM DISABILITY	110.00	110.00	0.00	0.00	0.00	110.00	100.00 %
430-633-2306	INSURANCE - LONG TERM DISABILI	90.00	90.00	0.00	0.00	0.00	90.00	100.00 %
430-633-2401	WORKER'S COMPENSATION	3,850.00	3,850.00	0.00	0.00	0.00	3,850.00	100.00 %
430-633-4102	CLOTHING	450.00	450.00	0.00	0.00	0.00	450.00	100.00 %
430-633-4104	CUSTODIAL SUPPLIES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %
430-633-4107	MAINTENANCE & REPAIR SUPPLIES	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	100.00 %
430-633-4199	SUPPLIES - NON CATEGORIZED	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
430-633-5101	UTILITY - ELECTRIC	121,000.00	121,000.00	0.00	0.00	0.00	121,000.00	100.00 %
430-633-5102	UTILITY - GAS	51,850.00	51,850.00	0.00	0.00	0.00	51,850.00	100.00 %
430-633-5103	UTILITY - WATER	35,500.00	35,500.00	0.00	0.00	0.00	35,500.00	100.00 %
430-633-5104	UTILITY - TRASH	4,200.00	4,200.00	0.00	0.00	0.00	4,200.00	100.00 %
430-633-5105	UTILITY - CABLE TELEVISION	3,240.00	3,240.00	0.00	0.00	0.00	3,240.00	100.00 %
430-633-5106	UTILITY - TELEPHONE	1,160.00	1,160.00	0.00	0.00	0.00	1,160.00	100.00 %
430-633-5209	RENT / LEASE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
430-633-5299	CONTRACTUAL - NON-CATEGORIZED	23,700.00	23,700.00	0.00	0.00	0.00	23,700.00	100.00 %
430-633-5701	BUILDING MAINTENANCE & REPAIR	28,500.00	28,500.00	0.00	0.00	0.00	28,500.00	100.00 %
430-633-5703	EQUIPMENT MAINTENANCE & REPAIR	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
430-633-6101	BUILDING	31,000.00	31,000.00	0.00	0.00	0.00	31,000.00	100.00 %
430-633-6299	EQUIPMENT - NON CATEGORIZED	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
Department: 633 - COMMUNITY CENTER Total:		486,680.00	486,680.00	0.00	0.00	0.00	486,680.00	100.00 %

YTD Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Department: 810 - NON-DEPARTMENTAL							
430-810-8310 DEBT SERVICE	307,720.00	307,720.00	0.00	0.00	0.00	307,720.00	100.00 %
Department: 810 - NON-DEPARTMENTAL Total:	307,720.00	307,720.00	0.00	0.00	0.00	307,720.00	100.00 %
Expense Total:	3,177,490.00	3,177,490.00	0.00	0.00	0.00	3,177,490.00	100.00 %
Fund: 430 - PARK & RECREATION Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %

Group Summary

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 430 - PARK & RECREATION Revenue							
	3,177,490.00	3,177,490.00	0.00	0.00	0.00	-3,177,490.00	100.00 %
Revenue Surplus (Deficit):	3,177,490.00	3,177,490.00	0.00	0.00	0.00	-3,177,490.00	100.00 %

YTD Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
611 - GENERAL	713,380.00	713,380.00	0.00	0.00	0.00	713,380.00	100.00 %

YTD Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
631 - MAINTENANCE	610,170.00	610,170.00	0.00	0.00	0.00	610,170.00	100.00 %

YTD Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
632 - RECREATION PROGRAMS	1,059,540.00	1,059,540.00	0.00	0.00	0.00	1,059,540.00	100.00 %

YTD Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
633 - COMMUNITY CENTER	486,680.00	486,680.00	0.00	0.00	0.00	486,680.00	100.00 %

YTD Budget Report

For Fiscal: 2022-2023 Period Ending: 09/30/2023

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
810 - NON-DEPARTMENTAL	307,720.00	307,720.00	0.00	0.00	0.00	307,720.00	100.00 %
Expense Total:	3,177,490.00	3,177,490.00	0.00	0.00	0.00	3,177,490.00	100.00 %
Fund: 430 - PARK & RECREATION Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
430 - PARK & RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
Report Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00

Director's Report

- I met with Alex, Carrie, and Jeff to discuss 2023 part-time staff pay scale. That chart was approved by Finance committee and has been sent to HR.
- We are working on 25th anniversary celebrations for the Community Center. That will take place the week of October 4th.
- Alex Threlkeld has taken another position and her last day will be September 30, 2022.
- Rec Staff have started to work on the next Activity Guide for spring. They are working on entering activities in ActiveNet and planning new programs.
- The last day for the Nassif Extended season will be this Sunday, September 25. Weather permitting, the Doggie Dive will be held on September 27th.
- Alex and Carrie joined the seniors for a trip to Starlight on September 14th. They enjoyed 'The Prom' musical. The next trip is planned for October 19th and will feature the Kansas City Streetcar.
- The applications have opened for the Managed Deer Hunt. So far, there are 32 registered for the hunt. I've received several phone calls and emails about the hunt. All of the hunters I've talked to are very positive and excited about the opportunity.
- We held a job fair on September 14th. It was well attended and we plan to offer this again in the spring.
- Community Chorus is back. They started on September 13th and the season will end with a concert in December.

Business & Information Report

Jeff Imboden, Business & Information Specialist

Operations

- Displayed new building rules, Fitness Center & Gym rules in WCC
- Distributed new WCC age restrictions rules
- Met with Finance Dept. at City Hall for online meeting with ActiveNet to discuss revenues & deposits procedures
- Helped with Dive-In Movie night at Nassif August 12
- Conducted tour of Community Center for 35 Warrensburg teachers
- Attended Hawthorne Playground bid opening at City Hall August 19
- Performed walk-through with contractor in Indoor Pool August 19
- Attended Community Build at Cave Hollow August 23
- Designed No Swimming signs for Lions Lake
- Worked Get The Red Out event September 8
- Attended Cyburg Communications meeting at City Hall September 27
- We continue to have weekly meetings with Shift Leaders
- Claire & I meet weekly with Rec Staff about Marketing needs

- Picked up new Ford F-250 from dealership and had Outback Accessories install new running boards, ordered snowplow
- New Outdoor Sign installed September 20

Marketing

- Sent design to include on the Wbg R6 Major Saver Card
- Sent press release for new WCC Youth Contract & Age Restrictions
- Set out After School & job yard signs at all parks
- Posted staff selfie for City Hall Selfie Day August 15
- Picked up & distributed Fall/Winter Activity Guide on August 18
- Social Media - We continue to follow a regular schedule for Facebook Posts, Twitter Tweets, Instagram posts, Texts and Email Newsletters
- We have 7,718 Facebook followers, 82% female & 18% male, and 960 Instagram followers, 77% female & 23% male. Top cities are Warrensburg, Sedalia, Knob Noster, WAFB & Holden
- We continue with our Friday FUNMail Email Newsletter. We have 4,198 Contacts on our current email list, and we are proud of the fact that our Opening Rate averaged 31% in the last 90 days, well above the industry standard
- We continue advertising on KOKO 1450AM/107.9FM & 98.5 The Bar-FM which includes ads, daily on-air mentions and a monthly live interview on the Johnson County Today morning show on KOKO, 1st Tuesday of every month at 8:30am. Teresa still does the weekly Fit Tip on KOKO every Monday in the 6am and 5pm hours
- We continue to receive the most hits on the city website
- We continue to send group text messages to all our members through our Parks Software ActiveNet, approximately 900-member mobile #'s

Recreation Report

Alex Threlkeld - Recreation Superintendent

- Finalized home school PE
- SFSP audit on 9/29
- Attended trip to Starlight Theater and drove bus
- Still hiring for full time Recreation Supervisor of Fitness position
- Dance classes started
- Worked on 2023 part-time pay scale with Danielle, Jeff, Carrie
- Attended MPRA Lunch & Learn at Moberly Parks and Recreation
- Held booth at Get the Red Out
- KC Street Car trip almost full for October
- Met with Keith Chapman about gym use for basketball season

Programs & Event

- KOKO Radio Report to promote upcoming events
- Helped run WPR booth at Get the Red Out
- First Kids Night In of the semester – September 9th – 6 participants
- Community Job Fair – September 14th – 18 booths registered
- Partnered with WILS for Outdoors without Limits event at Hazel Hill Lake
- Pool Closed on September 25th – began cleaning and winterizing concession stand for the season
- Doggie Dive – September 27th
- Began planning events going in Spring 2023 Activity Guide

Sports

- Held Super Kickers Coach Meeting on 9/9
 - Practices start 9/12, Games are 9/21-11/2
- Youth Soccer Games started 9/17
- Youth Volleyball games started 9/19
- Youth Football games started 9/6
- Fall sports pictures are being taken at practices and games. Picture days should be done before Sept 24th, except for Little Kickers, Super Kickers and Youth Volleyball
- Winter Sport registrations are currently open
- Interviewed and potentially hired 2 new sports officials

Fitness

- Alex holding meeting with fitness attendants on 9/26
- Patti will be supervising the fitness attendant until recreation supervisor hired