



Warrensburg Arts Commission Meeting

Agenda

November 14, 2022

5:00-6:00pm

Southeast Conference Room

City Hall

102 S Holden St.

Warrensburg, MO 64093

Join Zoom Meeting

<https://us02web.zoom.us/j/83667196764?pwd=STZHbHJkdVQrN253T0dTWGpEdkNqdz09>

Meeting ID: 836 6719 6764

Passcode: 503021

Dial by your location +1 309 205 3325 US; +1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York);
+1 646 931 3860 US; +1 301 715 8592 US (Washington DC); +1 669 444 9171 US

Meeting ID: 836 6719 6764

Passcode: 503021

Find your local number: <https://us02web.zoom.us/u/kdC2nLrjSa>

1. Call to Order
2. Roll Call
3. Establish Quorum
4. Approval of Agenda (Motion/Discussion)
5. Approval of Minutes (Motion/Discussion)
6. Introduction of Guests/Visitors
7. Updates
 - a. City (Marcella/Eddie)
 - b. Chair (Allison) - WAC grants, School District Representation
8. New Business
 - a. Election of officers and officer tasks
 - b. Discussion of draft calendar
9. Old Business - current projects
 - a. Kindness Project (Eddie)
 - b. Dickens Christmas Silent Auction
 - c. Paper Airplane Event
10. Next Meeting - December 19
 - a. Agenda items
11. Adjournment

Custodian of Records:
Jodi Schneider, City Clerk
660-747-9131
[Contact Form](#)

Warrensburg Arts Commission
October 17, 2022
Southeast Conference Room, City Hall
102 S. Holden Street, Warrensburg, MO 64093
Meeting Minutes

Meeting Attendees

- Voting Members: Sue Kraus, Allison Robbins, Steve Carter, Sarah Chamberlin
- Absent: Hannah Clark, Cindy Bechtol
- Ex-Officio: Marcella McCoy

Call to Order, Roll Call, Establish Quorum

Meeting called to order at 5:02 p.m. Roll call was taken, and a quorum was established.

Approval of Agenda (Motion/Discussion)

Steve moved to approve the agenda, Sarah seconded, and the motion carried unanimously.

Approval of Minutes (Motion/Discussion)

Steve moved to approve the minutes from the September meeting, Sue seconded, and the motion carried unanimously.

Updates

Marcella reported that the FY23 budget is active as of October 1. Jay Lindhart was removed as a commissioner at a previous City Council meeting. The Commission is currently short one commissioner and is lacking representation from the school district. All commissioners are encouraged to reach out to contacts in the school district. Sarah noted that a person with knowledge of K-6 grades would be particularly useful.

Allison apologized for not organizing Commission support at BurgFest.

Warrensburg Arts Trifold

Sarah reported that the Arts Trifold has been printed and looks great.

Kindness Art Project

Sarah and Eddie have continued to send organizational emails. Sarah is working on a banner for the Facebook event page and will send the graphic to Eddie. Allison will reach out to Eddie to ensure that the Arts Commission Facebook page shares any relevant information.

Paper Airplane Event

Steve reported that he was continuing to explore options on the paper airplane event, which will likely take place in the late spring or summer. Commissioners brainstormed ideas for the event including:

- Planning it to correspond with Old Drum Day in June (flying contest could take place on the closed off street and airplanes could include cut out of Old Drum).
- Planning it to correspond with the opening of the new terminal at the Sky Haven airport.
- Creating several events that are 'plane themed.'

Role and Function of the Commission

Each Commissioner shared three priorities they had for the Arts Commission, and discussion ensued. Collectively, the priorities included the following:

- Promoting local arts events
- Administering grants
- Generating income to replenish available funds
- Establishing officers and responsibilities
- Specifying the minimum number and type of events that the Commission oversees
- Educating the public about what the Commission is
- Creating spaces and opportunities for artists to make art locally
- Bringing art education to town and making it accessible
- Partnering with existing non-profits and service organizations
- Maintaining current publicly owned art in the City
- Creating clear by-laws and processes for a future 1% for the Arts

More specific ideas that were brainstormed during this discussion included:

- Creating a pop-up space for artists at Dickens Christmas on December 3
- Having a silent auction of local art at Dickens Christmas to generate income
- Funding “incubator spaces” for artists to work
- Using the community center more strategically, given that the space is available to the WAC
- Posting “photo of the week” on the WAC Facebook page
- Creating a calendar of events for Commission planning and thinking in terms of ‘quarters’
- Overseeing a calendar of arts events in the area
- Thinking more actively about accessibility and public art
- Having t-shirts made with a QR code
- Updating and posting grant forms for FY23

For the next meeting, Commissioners are encouraged to find possible art items for auction at Dickens Christmas.

Next Meeting

The next meeting will be on Monday, November 14, from 5:00-6:00pm. In-person attendees will meet in the Southeast Conference Room at City Hall. A Zoom option will also be available.

Adjournment: Meeting was adjourned at 6:05 p.m.

Potential Tasks of Commission Positions

Chair

- Draft agendas
- Run meetings
- Contact with City entities, WMS, and constituents (email)
- Draft budget in consultation with treasurer
- Review initial grant applications

Vice Chair

- Run meetings in chair's absence
- Facebook and PR messaging

Secretary

- Take and draft minutes
- Maintain roster of contact information of Commissioners
- Ensure minutes and agenda stored in Google Drive
- Share all documents with City Clerk

Treasurer

- Requests monthly budget reports from Director of Finance
- Keep shadow budget of expenses and purchases
- Keep records on grant recipients



Annual Calendar

Draft for Discussion, November 2022

January

- Participate in UCM Volunteer Fair
- Planning Session/Retreat for upcoming fiscal year (January or February)
 - Election of officers
 - Revise and update strategic plan

February

- Promote City Budget photo contest

March

- Brainstorm needs/project proposals for City Budget Request
- Sign up for Art Walks

April

- Launch annual art project in conjunction with first art walk
- Discuss and vote on annual Budget Request
- Conduct cleaning/maintenance of public art
 - *Combined with UCM volunteer day? With WMS #Cleantheburg day?*

May

- Budget Request due to Finance Director at City
- Participate in Warrensburg Art Walk
- Photo Contest entries due

June

- Participate in Warrensburg Art Walk
- Participate in Old Drum Day Festival

July

- Participate in Warrensburg Art Walk
- Vote on City Budget Photo Contest

August

- Participate in Warrensburg Art Walk
- Participate in UCM Get Out the Red
- Participate in UCM Volunteer Fair
- Remind grant recipients to submit receipts, prepare reports

September

- Participate in Warrensburg Art Walk
- Finalize reimbursement for grant recipients
- Review grant guidelines and applications, make any needed edits

October

- Promote Warrensburg Arts Commission Grants for new fiscal year

November

December

- Participate in Dickens Christmas

What's missing?

- Conduct inventory of art?
- Annual report written for City Council?
- Quarterly meetings that are a bit longer?
- Fundraisers?
- Grant application due dates?
- Specifying more than one project?
- Other annual community events?
- Other City government needs or meetings?
- Conventions or meetings related to arts organizations?

Warrensburg Arts Commission - Public Art Projects

Current Projects (FY23):

1. Kindness Art Project - Suggested by Eddie Osborne
2. Silent Auction of local art at Dickens Christmas
3. Paper Airplane Making
4. Warrensburg Area Coloring Book (with **Warrensburg Convention and Visitors Bureau**)

Ongoing Brainstorming for Future

Service Collaborations

1. Petcasso (with **Warrensburg Animal Rescue or WCILS**) - Suggested by Sue Kraus
2. Music Event in Blinde Boone Park (with **Warrensburg Friends of Music?**) - Suggested by Aerin Sentgeorge

Helping Community Make Art

1. Front-Yard Art Contest (with social media submission) - Suggested by Eddie Osborne
2. Christmas Tree Art Contest - Suggested by Lisa Earle and Eddie Osborne
3. [Make Music Day](#) (June 21) - Suggested by Allison Robbins

Promoting Art in Warrensburg

1. Sculpture tour/walk to UCM campus and Children's Memorial park - Suggested by Rebecca Limback
2. "Incubator spaces" for artists to work
3. "Photo of the week" on the WAC Facebook page
4. Calendar of arts events in the area

Installing Public Art

1. Projected Art on Grain Elevator - Suggested by Sue Kraus
2. Public Art Mule Train Mural
3. Flower Boxes and Stain Glass Project - Suggested by Steve Carter
4. Graffiti Road Project - Suggested by Cristy Sartwell
5. [Sculpture on Loan Program](#) - Concrete Platforms - Suggested by Christian Cutler
6. Lighting Installation on Highway 13 Bridge - Suggested by Carla Maltas
7. Historic Model Train display - Suggested by Christian Cutler
8. Public Art Installation on City Property off Highway 50 (near Carlisle) - Suggested by Jeff Imboden
9. Kinetic Sculpture by [Missouri Artist](#) - Suggested by Aerin Sentgeorge
10. Wire/metal Sculpture of Dancer - Suggested by Steve Carter
11. Electric Boxes Design (vinyl wraps) - Suggested by Sarah Chamberlin