



Warrensburg Arts Commission Meeting Agenda

November 20, 2023

5:00-6:00pm

Southeast Conference Room

City Hall, 102 S Holden St.

Warrensburg, MO 64093

Zoom option available

Please click the link below to join the webinar:

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1. Call to Order
2. Roll Call
3. Establish Quorum
4. Approval of Agenda (Motion/Discussion)
5. Approval of Minutes (Motion/Discussion)
6. Introduction of Guests/Visitors
7. Updates
 - a. City (Marcy/Eddie)
 - b. Chair (Allison)
8. Old Business
 - a. Activity Book Project Details
 - b. Art in Public Places Committee
 - i. Inventory and Maintenance of Art (Bobbers)
9. New Business
 - a. Community Theater Status and Structure
 - b. Grant Promotion
10. Next Meeting - December 18 or January Strategic Planning
 - a. Agenda items
11. Adjournment

Custodian of Records:
Jodi Schneider, City Clerk
660-747-9131
[Contact Form](#)



Warrensburg Arts Commission Meeting

Minutes

October 23, 2023

5:00-6:00 pm

Southeast Conference Room

City Hall

102 S Holden St.

Warrensburg, MO 64093

The meeting was **called to order at 5:05 pm**. Quorum was established.

Roll Call

Commissioners present: Allison Robbins, Sarah Chamberlin, Steve Carter, Cindy Bechtol, Sue Kraus.

Ex-Officio: Eddie Osborne.

Absent: Marcy Barnhart, Maya Kucij.

Approval of Agenda

Sue motioned to approve, and Steve seconded. The motion passed unanimously.

Approval of Minutes

Cindy motioned to approve, and Sarah seconded. The motion passed unanimously.

Introduction of Guests/Visitors

No guests or visitors were present at the meeting.

Updates

There were no updates from the City. Allison noted that with the change in City Liaison, Commissioners would need to develop a new process for creating Zoom meetings and invitations. She will discuss this process with Marcy.

Roger Stegall WAC Grant

Sue reported that there were ten students signed up for the woodcarving seminar with Roger Stegall. It will run this upcoming Thursday to Saturday, 9:00-4:00pm. Sarah offered to help take photos of the event. Allison gave Sue a check issued by the City for Stegall's honorarium.

Community Theater Fundraiser Post Mortem

Commissioners discussed the *Burnett & Friends* Community Theatre fundraiser. In total, the event raised almost \$5,500. The Senior Center will receive \$1,990, and the Community Center will receive \$275. After expenditures, the Arts Commission made almost \$1,500 in profit.

Ideas for future ticket sales included having a receipt book for in-person sales, having a flat ticket cost for in-person sales, printing different colors of tickets for different ticket types, and locating a place for a box office that was open at consistent hours.

The main difficulty with the Community Center location was the stage construction and cost, time in the space leading up to the performances, the lack of wings, and the loud bathrooms. The main benefit with the Community Center location was the affordable cost (5% of profits), which was possible through the City connection. The Senior Center did an excellent job with food preparation and serving.

Ideas for making a fundraising event more successful in the future include seeking sponsorships, hosting a silent auction, and more actively seeking donations. Although tshirts would not likely bring in profits, Commissioners noted that having Commission tshirts for future events would be a good idea.

The Commission briefly discussed the status of Warrensburg Community Theatre in relation to the Commission. WCT is beginning the process to become a 501(c)(3). If WCT separated from the Commission, WCT could apply for a Commission grant to fund future shows. At the next meeting, the Commission will discuss WCT's relationship to the Commission in more depth. Cindy noted that there were concerns about insurance at possible performance venues if WCT is no longer affiliated with the City.

Allison and Cindy agreed to stay after the meeting to count box office proceeds together and to reimburse WCT for all expenditure receipts from available cash. Allison planned to deposit any remaining cash and checks from the fundraiser the next day.

Survey Results from Third Wednesday Art Walks

The Commission reviewed the artist survey from the Third Wednesday Art Walks and discussed possible Commission involvement in 2024. Commissioners expressed the desire to participate in some Art Walks in the next year but agreed that Main Street could successfully run the Art Walks without Commission collaboration. The Commission discussed tabling near the new Warrensburg visitor center at future Art Walks when the Commission had projects to promote.

Activity Book Project - December deadline

The Activity Book in collaboration with the Visitors Center is an ongoing project. Pages and design for the book will need to be finalized in the next two months.

Updating Grant Forms for FY24

Allison noted that the Arts Commission grant forms needed to be updated for the new fiscal year. Beyond dates, Commissioners did not recommend any changes.

Reviving Art in Public Places Committee

Commissioners looked at City Code description of the Art in Public Places (APP) Committee, as well as suggestions for project committee membership. Commissioners will discuss ideas for APP membership at the next meeting. Commissioners noted the "Rethink Maguire" campaign through the City could present an opportunity to consider public art.

Next Meeting - November 20, 5:00-6:00 pm

The next meeting was scheduled for November 20 at 5:00pm. Sue motioned to adjourn, and Cindy seconded. The meeting was adjourned at 6:03 p.m.

Warrensburg Arts Commission Activity Book 2023

Current goal: Create Activity Book

- At most, 16 pages, plus cover
- Outline in 4s; simple as possible.

Pages might include:

- Word Search
- Crossword
- “Draw the rest of the picture”

Demographic:

- 5-12 year olds.
- Something kids can do during the downtime of travel.

Timeline:

- Funds available beginning on October 1.
- Draft to Marcy by early 2024
 - Allows for completion before March and April, when visitors pick back up.

Process:

- Use one Commission meeting for brainstorm + smaller committee if needed.
- Sarah will help with design work

Content: Tell Warrensburg’s story

- Possible places to highlight:
 - Whiteman Air Force Base
 - UCM
 - Old Drum
 - Warrensburg history
 - Knob Noster State Park
 - Parks in Warrensburg
 - Trains
 - Victorian Houses
 - Map of Warrensburg on inside cover
- Focus on what is fun to **do** here.
 - What can be seen?
 - What can help visitors identify things?
- QR codes + websites for additional content

Art in Public Places Committee (Reboot)

FY24

Goals of Committee

1. To acquire and integrate high quality works of art on the most appropriate sites.
2. To conserve the city's public art collection.
3. To develop and implement a public education component which enhances the community's understanding and enjoyment of the works of art and the creative process from which they were derived.

Membership + Process

1. From City Code, Arts Commission - Sec. 2-415. - Powers and duties.

The commission shall have the following powers and duties pursuant to RSMo 67.755:

...(i)To establish committees for the oversight of specific projects or programs and to designate members of those committees that may be members of the commission or other qualified individuals, which committees shall report to the commission on their work.

2. Initiation of Public Art Projects: Concepts for public art projects may be initiated and brought to the Commission for consideration by the following entities: **the City Council, a User Department representative, a neighborhood group or other community organization, a private donor, or Arts Commission member.** Preliminary meetings may be held to determine possibilities regarding the theme, the site, appropriate artists or a particular artist.

3. The Art in Public Places (APP) Committee, under the direction of the Warrensburg Arts Commission, will be the Project Planning Committee and shall be convened for every Project. When feasible, the Committee shall include one or more of each of the following: an artist and/or arts professional, a design consultant, a member of the facility users or constituent community and, in particular for Works of Art at sites out-of-doors, one or more representatives of the neighborhood or community.

Possible APP Committee

- Any interested Commissioners
- Jamie Platt (UCM)
- Sarah Collins (Warrensburg R-6)
- Annie and John Louder
- John Hayden (sp?)
- Mick Luehrman
- Members from MMA

Possible Agenda for 2024

- Locating concrete slabs
- Understanding where City lines are and what is considered City property
- Submitting for [Sculpture on the Move](#)
- Reading through APP files
- Creating Master Arts Plan for longterm development
- Maintaining current public art in conjunction with Main Street and Parks & Rec

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING A SUBCOMMITTEE OF THE WARRENSBURG ARTS COMMISSION TO BE KNOWN AS THE WARRENSBURG COMMUNITY THEATER.

WHEREAS, The Warrensburg Arts Commission has been charged with promotion of the Arts in the City; and

WHEREAS, the Theatrical Arts are a vital part of this mission and community involvement in the production, performance and patronage of Theater will serve the Commission's goals,

NOW THEREFORE, BE IT RESOLVED by the Warrensburg Arts Commission that there is hereby established the Warrensburg Community Theater, to function as a subcommittee of the Commission, subject to the following:

1. Composition. The Warrensburg Community Theater shall be a committee appointed by the Warrensburg Arts Commission to be comprised of three persons with a demonstrated background, training or interest in live theater. Each member of the Committee shall serve for a term of three years, with the first Committee Members to be appointed for three, two and one years, respectively so that one Member is appointed each year.

2. Patrons. The Warrensburg Community Theater may establish guidelines for participation and patronage based upon levels of financial commitment to the Warrensburg Community Theater. No person shall be denied participation on the basis of age, sex, race, ethnicity, religion or sexual preference.

3. Finances. The Arts Commission, through the City of Warrensburg, shall maintain and account for all monies collected for Warrensburg Community Theater or assigned by the Commission for those purposes in a fund maintained solely for that purpose. All such monies shall be used by the Warrensburg Community Theater according to annual budgets to be approved by the Warrensburg Arts Commission. Expenditures shall be made in accordance with the City of Warrensburg purchasing and procurement policies, and under the supervision of the City Finance Department.

4. Reports. The Warrensburg Community Theater shall submit to the Warrensburg Arts Commission at least annually by September 1 a written report of their activities and expenditures, including statistics on patronage and participation. At the same time, a list of planned productions and proposed budget for the following fiscal year shall be presented for approval. All productions shall be approved by the Warrensburg Arts Commission. All budgets shall be approved by the Arts Commission and the Warrensburg City Council.

5. Compliance with Ordinances. The Warrensburg Community Theater shall comply with all laws affecting the City of Warrensburg and particularly Chapter 610 RSMo concerning open meetings, records and votes. As a subunit of the City of

Warrensburg, notices of all meetings shall be posted as required by law.

Passed this 10 day of November, 2010.

WARRENSBURG ARTS COMMISSION

By: Jeff Imboden, Chair

Warrensburg Arts Commission

Meeting Minutes

September 8, 2010

I. Call to order

Jeff Imboden called to order the meeting of the Warrensburg Arts Commission at 4:36 p.m. on September 8, 2010 at Heroes Restaurant.

II. Roll Call

The following commissioners were present: **Jeff Imboden, Gary Grigsby, Tom Kerber, Rebecca Limback, Eddie Osborne and Meridith Sauer.** (**Eddie Osborne** left at 4:43 pm)

III. Approval of Agenda

Tom Kerber moved to approve the meeting agenda. **Eddie Osborne** seconded. Motion carried.

IV. Approval of Minutes

Eddie Osborne moved to approve minutes from the August 11, 2010 meeting. **Meridith Sauer** seconded. Motion carried.

V. Committee Reports

- a) PR/Marketing – No report.
- b) Events – **Eddie Osborne** reported on Fall Concert Series. All performers are booked. Payment for performers is to be taken out of the 09-10 budget year. Eddie would like someone to take photographs for the website.
- c) Finance – No report.
- d)

VI. Old Business

- a) Monthly downtown arts & entertainment event
Feedback from the first event was good. September 16 is the next 3rdsDay in the Burg with an Artwalk, Open Mic Night and other activities scheduled.
- b) MVCAA Show-Me Social Justice International Film Festival
Gary Grigsby reported that things look like they are coming together. Volunteers are needed for the Sunday event. Commissioners thanked Gary for going above and beyond on this event.

VII. New Business

- a) Warrensburg Community Theatre
Meridith Sauer, WAC liaison to WCT, overviewed the work of the WCT since June. The WCT is a strong, active group that is ready to move forward. **Carl Hutcherson**, President of WCT, presented information and asked questions regarding the relationship of WCT to WAC. WCT's main concern is the

possible micromanagement by WAC. Commissioners assured Mr. Hutcherson that is not the intent; however, WCT would have to work within the confines of the City. WCT is working on by-laws to submit to the commissioners.

Gary Grigsby moved that the Warrensburg Community Theatre be under the auspices of the Warrensburg Arts Commission. **Rebecca Limback** seconded.

Motion carried.

- b) Burgarts.com renewal – **Meridith Sauer** moved to renew the 3 year agreement for \$217.80. **Rebecca Limback** seconded. Motion carried.
- c) **Susan Kraus** with the Warrensburg Chamber of Commerce presented information regarding the December 4 Dickens Christmas. She posed the question how WAC could partner on the event.

Meeting adjourned.

Minutes Submitted by: Kim Nicas