



CITY OF WARRENSBURG, MISSOURI
MINUTES

HISTORIC PRESERVATION COMMISSION
January 23, 2019

1. Call to Order

Acting as Chair, the meeting was called to order by Karen Hicklin at 4:03 p.m. at the Municipal Center, 200 S. Holden St., Warrensburg, MO.

2. Roll Call

Roll was called and members present included Karen Hicklin, Andrea Glinn, Rebecca Adams and Dewayne Jackson. Commissioner Patricia Smith was absent. Kristin Dyer, City Planner, was also present.

3. Minutes of Previous Meetings

Members reviewed the minutes from the April 25, 2018, Historic Preservation Commission meeting. Glinn moved to approve the minutes. Adams seconded. Approved 4-0.

4. Election of Officers

1. Chairman

Dyer introduced the election of a Historic Preservation Commission Chairman. This is a one-year position terminating in May 2019. Glinn nominated Hicklin, and Jackson seconded. Without any additional nominations, Hicklin called the nomination to a vote. Approved 4-0.

2. Vice-Chairman

Dyer introduced the election of the Historic Preservation Commission Vice-Chairman. This is annual position terminating in May 2019. Adams nominated herself, and Jackson seconded. Without any additional nominations, Hicklin called the nomination to a vote. Approved 4-0.

3. Member for the Downtown Façade Grant Committee

Dyer stated a member is needed for the Downtown Façade Grant Committee. Other members of the committee include the Director of Community Development and the Director of Warrensburg Main Street. Glinn volunteered to fill the position with no objection from the Historic Preservation Commission.

5. Requests and Petitions Presented – none

6. Motions, Resolutions, and Recommendations – none

7. Other Business and Appearances

i. Review and Discussion of the Highway 50 Signs

Dyer summarized the requirements for the U.S. Highway 50 Signs and presented the design concept. The Historic Preservation Commission discussed design requirements including but not limited to the size of the letters, the size of the sign, background color and the sign language. The Commission requested to see a specification sheet, more design options and examples from other cities.

II. Historic Preservation Month

Dyer summarized the Preservation Month activities in May and stated the historic downtown walking tour will be May 22, and Trails Regional Library agreed have library table with books related to Warrensburg/Missouri history and historic preservation.

8. Comments of Commissioners/Staff/Public

Dyer asked the Commission if they wanted to meet for the May 22 regular meeting since the Historic Downtown Walking Tour is May 22. The Commission agreed to cancel the May 22 meeting and meet again on June 27.

Dyer stated the Missouri Historic Preservation Conference is June 19-21 in St. Joseph, Missouri, and the Missouri State Historic Preservation Office have not released the date for the Certified Local Government Forum at this time.

9. Adjournment

With no further discussion or items to consider, the meeting adjourned at 4:52 p.m.

Date: April 24, 2019

Karen L. Fielder
Chairperson