

## WARRENSBURG TREE BOARD MINUTES

January 23, 2020

The Warrensburg Tree Board met in regular session on January 23, 2020 at the Warrensburg Community Center, 445 E. Gay St. The meeting was called to order by Steve Wilson at 4:02 pm.

Members in attendance: Ray Crisp (left at 4:45), Paul Shaffer, Steve Wilson and Jay Raveill (arrived at 4:06).

Member absent: Bonnie Seymore

Others in attendance: Jason McCarty, Chuck Conner

- **Agenda:** Ray Crisp moved to approve the agenda. Paul Shaffer seconded. Approved 3-0.
- **Minutes:** Ray Crisp moved to approve the December 19<sup>th</sup>, 2019 minutes, Paul Shaffer seconded. Approved 3-0.
- **Discussion Items**
  - **Sunshine Law** Jay Raveill and Ray Crisp **attended** the recent presentation on the Missouri Sunshine Law. The board is in compliance with the requirements. Minutes and agendas are posted on the city web site and meeting announcements are posted on the door of the meeting room used at the Community Center at least 24 hours in advance. In a change from previous instructions, a quorum of board **members** may be at the same function as long as no Board business is discussed. Jason McCarty is the designated Custodian of Records and all his e-mail correspondence is already archived by the city and all **announcements sent** to the Board also include Jason.
  - **Poster Contest** Ray Crisp submitted a proposal for a poster contest. The **poster** contest would be limited to students at Warrensburg Middle School and Warrensburg **High School** with a submission deadline of March 20<sup>th</sup>, 2020. Funding is possible within the current Tree Board budget because the Missouri Community Forestry Council Conference has been moved from March to October. The funds for two board members to attend this conference will now come from the next fiscal year so the funds allocated in the present budget could be used for prizes. In the future a line item for this event will be included in the proposed budget submitted to the city. Extensive changes were made to the proposal and Ray will send out an edited version by email. Details of implementation will be discussed at the next meeting. The Chair or a representative designated by the Chair will send information to appropriate sources. The proposal, as amended, was moved by Jay Raveill and seconded by Ray Crisp. The motion passed 4-0.
  - **Education and Outreach**
    - Chuck Conner is willing to do a public seminar on tree identification in May. He has available dates on May 19, 20, and 21 for a 6-8:30 **pm** workshop. Availability of rooms at the Community Center will be **checked** as well as other possible conflicts before the next meeting. The workshop will be free but registration will be required.

- Arbor Day will be April 14<sup>th</sup> this year. Steve Wilson will contact the Trails Regional Library about hosting a related event close to this date. Chuck will provide 100 seedlings to be given away but does not know the species yet. The mayor will sign a proclamation as required to maintain Tree City USA status. Jason McCarty will coordinate.
- Earth Day. This year Earth Day is April 25<sup>th</sup>. We may set up a table and will need to check with other groups about events they will sponsor.

All other business: Paul Shaffer raised the issue of the mission of the Tree Board. Chuck Conner summarized it as 'good tree in a good place.'

- **Next Meeting Date:** February 27, 2019 at 4:00 pm, Warrensburg Community Center

● **Adjourn:** Steve Wilson moved to adjourn the meeting, Paul Shaffer seconded. Approved 3-0. The meeting was adjourned at 4:58 pm.

Signature \_\_\_\_\_

Approved by Steve Wilson