

Park Board Meeting January 25, 2023

7:00pm

Warrensburg Community Center Room BC

445 E. Gay Warrensburg, MO 64093

1) Call to Order

Erica Collins called to order the regular meeting of the Warrensburg Parks and Recreation Board at 7:01 pm on January 25, 2023 at the Parks and Recreation Department, 445 E. Gay Street.

2) Roll Call

Carrie Battles conducted a roll call. The following members were present: Erica Collins, Jason Duffey, Joshua Greene, Ernest Graydon, Shawnacy Johnson, and Dawn Gauvin

The following members were absent: Dawn Gauvin

Others in attendance were:

Chris Deal, WPR, Interim Director of Warrensburg Parks & Recreation

Jeff Imboden, WPR, Business & Information Specialist

Carrie Battles, WPR, Office Manager

Joshua Roglon, WPR, Recreation Supervisor of Sports

Morgan Hebensperger, WPR, Recreation Supervisor of Programs and Events

Corbin Gant, WPR, Recreation Supervisor of Fitness

Glen Conen, WPW, Park Maintenance Superintendent & Maintenance Foreman

Mike Addis, volunteer coach for WPR sports

3) Approval of Agenda

Shawnacy Johnson moved to amend the order of the Agenda. Joshua Greene seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes. Agenda approved 6-0.

4) Approval of Minutes

Joshua Greene moved to approve the November 20, 2022 Regular Meeting Minutes. Shawnacy Johnson seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes. Minutes approved 6-0.

5) Announcements

Erica Collins announced that there was a new Park Board member appointed, Bryan Campbell. He will be joining us at our March Park Board meeting.

Erica Collins & Chris Deal presented an appreciation award to Jeff Imboden as he will be retiring on January 31, 2023.

6) Committee Reports

a) Finance Committee Report-

Finance committee did not meet.

b) Building & Grounds Committee Report-

Jason Duffey reported that they had a citizen come to discuss concerns about a tree close to their property but on park property. Chris & Enrico are working through this process with the citizen. All other items discussed will be covered in the meeting tonight.

c) Recreation Committee Report-

Ernest noted the fee increases for Nassif passes for 2023. He mentioned that Corbin was working on getting new fitness equipment & was still looking for a permanent aquacise instructor. He noted that sports were going well & that Josh was looking at a dedicated night for the men's basketball league to play. He stated that the swim coordinator position is back to working now that the indoor pool is open.

d) Administration Committee Report-

Administration Committee did not meet.

e) Potential Projects-

Chris Deal presented 6 items off the project list originally provided by Enrico Villegas to the Park Board.

- 1). Renovation of the Cave Hollow bathrooms to ADA standards – no funding request is needed at this time.
- 2). Hot water heaters for the indoor pool. Request to purchase hot water heaters for the indoor pool, with a total cost of \$30,000.00. Ernest Graydon moved to approve. Joshua Greene seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes.
- 3). New entrance signs at all Parks. Request to acquire official bids & costs for new entrance signs to be placed at all Warrensburg Parks. Shawnacy Johnson moved for approval to acquire bids for new signs. Ernest Graydon seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes.
- 4). Engineering study to be completed of Lions Lake park area & the flooding problem. Request to engage an engineering study for the flooding at Lions Lake. Jason stated that we need to table the vote since Enrico was unable to be at the meeting tonight. Erica noted this is a cost that needs to be encumbered & would only cover the cost of the report &

will not cover anything to fix the issues. Ernest noted that the board may need to meet with Enrico before the next meeting or receive information electronically before the next scheduled meeting.

Jason Duffey made a motion to table the discussion until the next meeting. Joshua Greene seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes.

5). Big Brothers Big Sisters parking lot & sidewalks are deteriorated. Request to acquire bids to remove & replace concrete at Big Brothers Big Sisters facility. Chris noted that Public Works may be able to assist in removal of some of the broken concrete to reduce the costs. There was discussion among all members regarding safety issues, depth of concrete, ADA access/standards, & placement of dumpster. Joshua Greene moved for approval to acquire bids for parking lot repairs with the condition the Park Board receives a full report from Enrico before a final decision is made. Shawnacy Johnson – seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes.

6). Replace treadmills, fitness equipment, add a bench under cubbies for changing shoes, add artwork and/or motivational words on fitness floor. We would also replace the lighting in the entry area at the top of the stairs. This area would have a plaque dedication in the name of Marian H. Glazenbrook Estate. Staff requesting to use up to \$60,000.00 of the \$120,000.00 of donated funds for improvement to the Community Center. There was discussion to reach out to UCM art students, Mid-Missouri Artists or the Arts Commission. Joshua Greene moved for staff to acquire bids to upgrade fitness equipment & fitness floor as noted. Ernest Graydon seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes

7) Unfinished Business

a). Chris Deal recommended purchase of a Hustler zero-turn mower and a Honda V Twin Engine 20.8hp painter-tractor for the ongoing care & maintenance of the Warrensburg Parks & Recreation Department facilities. Both pieces of equipment have been presented to the Park Board & approved by the Building & Grounds Committee. Ernest Graydon moved to approve the purchase of the zero-turn mower in the amount of \$15,908.82 and the painter-tractor in the amount of \$24,740.00 for a total of \$40,648.82. Joshua Greene seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes.

b). Chris Deal recommended renewal of Cooperative agreement with USDA Animal & Plant Health Inspection Service & Wildlife Services in the amount of \$2,500.00 a year. Jason Duffey motioned to approve the renewal of the cooperative agreement. Ernest Graydon – seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes

8) New Business

a). Request to increase fees for Summer Day Camp. The weekly rate would increase to \$115.00 from \$105.00. The paid in full amount would increase to \$1,420.00 from \$1,350.00. Joshua Greene moved to approve the increased fee structure for Summer Day Camp. Jason Duffey seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – Yes, Dawn Gauvin – Yes.

b). Request to offer a 10% discount on the Nassif Season Pass for those individuals who have a monthly or yearly Community Center membership. The season pass would be \$65.00 instead of the \$73.00 Nassif Season Pass. Joshua Greene moved to approve the 10% discount on the Nassif Season Pass for members of the Warrensburg Community Center. Dawn Gauvin seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Shawnacy Johnson – left meeting prior to vote. Dawn Gauvin – Yes.

9) Director's Report

Chris noted that the 25th Anniversary Celebration was a success & thanked all that assisted. He mentioned we met with Senior Center staff regarding programming requests. Chris, Carrie, Morgan & Jeff met with the Main Street organization to discuss events we could work together on. The first thought is to partner with the movie nights. He mentioned that we have had some vandalism at the Community Center and some broken windows & the cost estimate on the damage is approximately \$6,000.00. He noted that the police have had more of a presence in the Community Center. It was suggested by the police that we add more lights to the outside of the Community Center. He stated that if anyone has questions of staff to feel free to ask. Erica asked if anyone had any questions of staff. None were presented.

Chris provided an update to the budget report. There were no questions regarding the budget update.

10) Appearances to the Park Board not listed on the Agenda

No appearances to the Park Board


11) Park Board Comments

Jason thanked Jeff for his service to Warrensburg Parks & Recreation. He thanked the staff for their work. Joshua thanked Jeff for his service & wished him well. Erica thanked the staff & happy to see the smiling faces. She wanted to express her appreciation to all. She thanked Chris for his leadership.

12) Adjournment

Ernest Graydon motioned to adjourn. Dawn Gauvin seconded. Erica Collins – Yes, Jason Duffey – Yes, Joshua Greene – Yes, Ernest Graydon – Yes, Motion approved 5-0.


Erica Collins, President


Submitted by Carrie Battles

