

CITY COUNCIL MEETING OF MARCH 27, 2023

A meeting of the Warrensburg City Council was held on March 27, 2023 at 7:00 p.m., at 200 S. Holden and via Zoom, with Mayor Kushner presiding. Mayor Kushner called the meeting to order and led in the Pledge of Allegiance. Roll was called as follows, Present: Osborne, Lund, Uhler, Kushner. Absent: Bentley.

The minutes of the March 13, 2023 meeting were considered. Osborne moved to approve the minutes. Yes: Osborne, Lund, Uhler, Kushner. No: none.

The adoption of the agenda was considered. Lund moved to adopt the agenda. Yes: Osborne, Lund, Uhler, Kushner. No: none.

Councilmember Uhler, Chairperson for the Energy & Sustainability Task Force, presented an annual report on the definition of sustainability, its current membership and using the United Nations' 2030 Agenda for Sustainable Development Goals as its standard. Of the seventeen sustainable goals, the task force will focus on Goal No. 11 for Sustainable Cities and Communities and its ten targets for inclusion, safety, resilience and sustainability.

The goals of the task force included selection of the most important key performance indicators (KPI's) to improve targets using 2019 data as a base for comparisons, analysis of the environmental survey compiled by High School Student/Member Aubrey Binder and compiling a checklist for unhoused people. The task force will participate in the Earth Day event at the UCM farm with Citizens for Environmental Action (CEA). Uhler reported that the Tree City USA application was submitted by a task force member and certification was obtained in continuum of the City's status for thirteen years. Uhler reported that GFL, a single stream recycler, is being used by UCM this year and may be a provider for the area.

Jon Cummings, CPA of KPM, presented the Fiscal Year 2022 Audit Report. The financial highlights of the audit included:

- The Net Position of the city's governmental activities increased by \$3,455,338 for the year as a result of the current year activities. The net position of the City's business activities increased \$786,075 for the year.
- The assets and deferred outflow of resources of the City exceeded its liabilities and deferred inflow of resources as of September 30, 2022 by \$71.4 million (net position). Of this amount, \$16.4 million was unrestricted and may be used to meet future obligations of the City.
- Total long-term liabilities of the City increased by \$9,156,172.

Cummings said no single audit was required by the City at the \$750,000 threshold due to an alternative exam process offered by the US Treasury. Cummings pointed out several new GASB 96, 100 and 101 accounting procedures. Cummings recommended regular reviews on Internal Audit Procedure, Cybersecurity and Federal Program Compliance. Cummings also recommended Fixed Asset and Financial software training.

Bill No. 03-05-2023 being for an Ordinance Authorizing the City Manager and City Clerk to Accept a Quote from CADD Microsystems for Bluebeam Software & Training, was read for a first time by title. Community Development Director Carroll said although budgeted in the current fiscal year, the actual costs of software and training for the E-Reviews module of Energov for the building permit approval process have increased. There being no questions, Lund moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Osborne, Lund, Uhler, Kushner. No: none. Said bill was declared duly adopted and given Ordinance No. 5786.

Bill No. 03-06-2023 being for an Ordinance Amending Ordinance 5752 Concerning the Adopted Fiscal Year 2023 Annual Budget beginning October 1, 2022, was read for a first time by title. Finance Director McCoy outlined budget amendments as listed on Exhibits A-D of the proposed ordinance. There being no questions, Osborne moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for adoption or rejection of said bill as follows: Yes: Osborne, Lund, Uhler, Kushner. No: none. Said bill was declared duly adopted and given Ordinance No. 5787.

Mayor Kushner read a Resolution Accepting a Proposal Prepared by Mike Keith Insurance from Missouri Rural Services Workers' Compensation Insurance Trust for Worker's Compensation Insurance effective April 1, 2023 through March 31, 2024. City Manager Dulin said competitive quotes were solicited by Mike Keith Insurance and both were lower than the previous two years and under budget. Dulin credited the City's safety committee and employees' commitment to safe working conditions and practices. The current experience rating in 2023 has dropped to 0.91. There being no questions, Osborne moved to approve said resolution. Roll was called for approval as follows: Yes: Osborne, Lund, Uhler, Kushner. No: none. Said resolution was duly adopted and given Resolution No. 2250.

Mayor Kushner read a Resolution of the City Council of the City of Warrensburg, Missouri, Authorizing Destruction of Records Held for the Required Period Based on the Missouri Records Retention Schedule. Community Development Director Carroll said upon completion of the annual archival of building permit records, the 2015 residential files have been processed for permanent archival and portions of the files that have been held for the required time set aside for destruction. In preparation for the move to Incode 10, electronic records created for the configuration of Incode 9 in 2009 have been identified for destruction on Exhibit A of the resolution. There being no questions, Osborne moved to approve said resolution. Roll was called for approval as follows: Yes: Osborne, Lund, Uhler, Kushner. No: none. Said resolution was duly adopted and given Resolution No. 2251.

Mayor read a Resolution Authorizing the Destruction of Records held for the required period based on the Missouri adopted Records Retention Schedule. City Clerk Schneider said the records detailed on the Destruction Log for Finance-Collections attached to the resolution have reached minimum retention and ready for disposition. There being no questions, Uhler moved to approve said resolution. Roll was called for approval as follows: Yes: Osborne, Lund, Uhler, Kushner. No: none. Said resolution was duly adopted and given Resolution No. 2252.

Mayor Kushner read a Resolution Authorizing the Disposal of a City Owned Vehicle. Fire Chief Jennings said the 2009 Ford Escape has exceeded its service life and has multiple mechanical issues that exceed the vehicle's value to repair and was no longer reliable as an emergency response vehicle. There being no questions, Lund moved to approve said resolution. Roll was

called for approval as follows: Yes: Osborne, Lund, Uhler, Kushner. No: none. Said resolution was duly adopted and given Resolution No. 2253.

There were no appearances to the council not listed on the agenda.

Under Miscellaneous Matters from the Mayor and/or City Council, Councilmember Uhler said thank you to Tourism Director Barnhart and the Warrensburg Convention & Visitors Bureau (WCVB) with its help on the Spring Concert series at the old courthouse.

Under City Manager Report, Fire Chief Jennings said with the vehicle project change in the acquisition fund, and the removal of the Knox KeySecure System last year from capital projects, Jennings planned to reallocate funds to start the replacement of the lockbox system which will be no longer supported.

City Manager Dulin said the city received five submittals for the Maguire Street Corridor Engineering Request for Qualifications (RFQ). The deadline for selection/scoring these submittals is March 31st. The selected firm will commence work in early April.

Tourism Director Barnhart said the contractor will be submitting a change order for windows/electrical updates for the 205 N Holden building to the WCVB at its next meeting and thanked City Council again for the ARPA fund transfer.

Finance Director McCoy said interviews are scheduled for Thursday for the Collector position. The automated credit card phone payments were working well. The revenues and expenses were hitting budget. March sales tax declined from last year but remained within the YTD budget.

Community Development Director Carroll said the solid waste survey was posted to social media and as of last Friday, there were over 700 residential survey responses and 45 commercial responses. There is an open house scheduled for April 11th from 5-7 pm and a Work Session scheduled with the consultant to go over survey results prior to the April 24th city council meeting.

City Manager Dulin said a Town Hall Forum is scheduled for Thursday at the Community Center beginning at 5:00 p.m. There is a Candidate Forum hosted by the Chamber on Wednesday.


Councilmember Uhler asked if Park participation or visitors were up since last year. Interim Parks Director Deal said membership was up in January by 200 and there had been more participation since the pool re-opened.

As there was no further business, the meeting adjourned at 8:01 p.m.



Jim Kushner, Mayor

Attest:



Jodi L. Schneider, City Clerk

