

Warrensburg Convention & Visitors Bureau Minutes

Warrensburg Municipal Center-Council Chambers, 200 S. Holden, Warrensburg
May 20, 2019 | 10 a.m.

A meeting of the Warrensburg Convention and Visitors Bureau was held on Monday, May 20 at 10 a.m. at the Warrensburg Municipal Center-Council Chambers, 200 S. Holden, Warrensburg, Missouri with President Kirsti Brunsvold presiding. Roll was called as follows: Present: Kirsti Brunsvold, Sandra Irle, Diane Whitworth, and Mason Wirsig.

Absent: Chelsea Cantrell, Ginny McTighe, and Tom Koenigsfeld; ex-officio members Danielle Fesler, Bryan Jacobs and Harold Stewart.

(Koenigsfeld arrived at 9:05 a.m.)

The adoption of the agenda was considered. Irle made a motion to adopt the agenda. The motion was second by Whitworth. Motion passed.

The director presented three quotes for the Visitor Center's interior painting.

- Stratton Painting \$1,950
- Carter Painting \$1,300
- Dunham and Jenkins \$2,500-\$2,600 (arrived after board packet was submitted)

Irle made a motion the WCVB approve the 18-19 budget be revised by \$1,300 for the expense of painting the interior of the Visitor Center, 407A E. Russell Ave, St. 2. The motion was seconded by Koenigsfeld. Motion passed. Due to the amount being less than \$3,000 the board did not approve the quote-just the budget revision. Director will proceed with lowest quote (Carter Painting).

The director presented three quotes for the Visitor Center's flooring.

- Warrensburg Wholesale Carpet \$4,246
- SteaMasters \$4,469.06
- Dugan's \$6,018

Irle made a motion the WCVB approve the budget be revised by \$4,246 for the expense of replacing the flooring of the Visitor Center, 407A E. Russell Ave, St. 2; and Warrensburg Wholesale Carpet be awarded the job. The motion was seconded by Koenigsfeld. Motion passed.

The director presented an agreement with Missouri Life for advertising services in FY 19-20 in the amount of \$6,556. The items included in the agreement will be included on the Missouri Division of Tourism Marketing Matching Grant application. WCVB would be reimbursed for 50% of the agreement cost from the MDT if the grant is approved. Irle made a motion the director sign the agreement for advertising services contingent upon the WCVB receiving the MDT MMG. The motion was seconded by Koenigsfeld. Motion passed.



The director presented quotes for the Visitor Center furniture.

- National Business Furniture \$6,393 (\$6,093.82 furniture; \$300 assembly outsourced by WCVB)
- Office Depot/Office Max \$5,963.83 (\$5,763.84 furniture; \$300 assembly outsourced by WCVB)
- Staples \$5,177.60 (\$4,877.60 furniture; \$300 assembly outsourced by WCVB)
- Samco \$6,901.48 (Price includes furniture and assembly)

Irle made a motion the WCVB approve the budget be revised by \$6,393.82 for the expense of furniture for the Visitor Center, 407A E. Russell Ave, St. 2; and National Business Furniture be selected for the Visitor Center furniture. The motion was seconded by Koenigsfeld. Motion passed.

The director presented the director's report. Items highlighted included upcoming timeline for board appointments, event support and the Missouri Division of Tourism Marketing Matching Grant.

No miscellaneous items or public comments were presented.

Brunsvold made a motion the meeting be adjourned. The motion was seconded by Whitworth. The motion passed.

