

CITY COUNCIL MEETING OF SEPTEMBER 25, 2023

A meeting of the Warrensburg City Council was held on September 25, 2023, at 7:00 p.m., at 200 S. Holden and via Zoom, with Mayor Kushner presiding. Mayor Kushner called the meeting to order. Scout Kaylin Evans and BSA Troop 7513 were present and led in the Pledge of Allegiance. Roll was called as follows, Present: Osborne, Uhler, Kushner. Absent: Bentley, Jones.

The minutes of the September 11, 2023, Regular Meeting were considered. Uhler moved to approve the minutes. Yes: Osborne, Uhler, Kushner. No: none.

The adoption of the agenda was considered. Osborne moved to adopt the agenda. Yes: Osborne, Uhler, Kushner. No: none.

Mayor Kushner read a Proclamation for National Hispanic Heritage Month September 15-October 15, 2023, to observe this month with appropriate ceremonies, activities, and programs that celebrate Hispanic heritage and recognize the many ways that Hispanic Americans have enriched the fabric of our community.

Fire Captain Terry Hill, President, Warrensburg Firefighters Local 3923, presented t-shirts to the city council and city clerk for Breast Cancer Awareness Month. Fire Captain Hill said Local 3923 had designed a special t-shirt for the past ten-plus years to raise funds for the Johnson County Cancer Foundation.

Bill No. 09-02-2023 being for an Ordinance Authorizing the City Manager and City Clerk to Execute Contracts with Civic Organizations for Fiscal Year 2024 Annual Services, was read a first time by title. Finance Director McCoy presented the annual community contracts discussed during budget development for Big Brothers Big Sisters, Depot Renovation, Johnson County contract, OATS-Old Drum Transportation, Pioneer Trails dues and membership, Warrensburg Convention and Visitors Bureau, Warrensburg Main Street, and Whiteman Area Leadership Council. McCoy provided a recap summary of community funding levels requested and funding level totals for each contract for fiscal year 2024 totaling \$52,250. Pioneer Trails Regional Planning Commission is budgeted in dues and membership account in the amount of \$7,160. There being no questions, Uhler moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows. Yes: Osborne, Uhler, Kushner. No: none. Said bill was declared duly adopted and given Ordinance No. 5820.

Bill No. 09-03-2023 being for An Ordinance Amending Ordinance 5787 concerning the Adopted Fiscal Year 2023 Annual Budget beginning October 1, 2022, was read a first time by title. Finance Director McCoy anticipated this would be the final budget amendment for fiscal year 2023 unless adjusting entries were needed based on the audit report for any expenses unaccounted for in FY2023. McCoy outlined the line-item adjustments attached as Exhibits A and B to the ordinance. Exhibit A adjustments were expenses moved in between line items with no changes in fund balance by department, and changes in revenues regarding use tax and sales tax adjusted up to cover expenses and the same for tax increment financing (TIF) additional sales tax revenues that must be disbursed to developer as stated in the Developer Agreement. Exhibit B was provided for information purposes only of the revised FY23 budget adopted by Warrensburg Convention and Visitors Bureau and reflected budget adjustments

between line items for each line item to comply with the adopted budget. There being no questions, Osborne moved said bill be passed to a second reading by title. Carried unanimously. Said bill was read a second time. Roll was called for the adoption or rejection of said bill as follows: Yes: Osborne, Uhler, Kushner. No: none. Said bill was declared duly adopted and given Ordinance No. 5821.

Mayor Kushner read a Resolution Adopting Records Retention, Management and Disposition Policy of the City of Warrensburg, Missouri. City Clerk Schneider stated a citywide records management plan promotes staff training for cataloging and storage of physical and electronic records with required retention scheduling, preservation, and disposition practices. As part of an overall records management policy, the City was granted an award for the purchase of an enterprise content management system as a central digital repository, solely or congruently alongside already established departmental systems guided by the citywide policy. There being no questions, Osborne moved to approve the resolution. Roll was called for the adoption or rejection of said resolution as follows: Yes: Osborne, Uhler, Kushner. No: none. Said resolution was declared duly adopted and given Resolution No. 2263.

Mayor Kushner read a Resolution of the Council of the City of Warrensburg Accepting a Proposal Prepared by Mike Keith Insurance for Property, Liability and Cyber Insurance for Fiscal Year 2024. Finance Director McCoy stated the city renewed the property and casualty insurance premiums in January of 2023 with an abbreviated year of only nine months setting the new premium due on October 1 of each fiscal year. McCoy outlined the September 21, 2023, renewal quote proposed in the packet presented to staff by Mike Keith Insurance. The 2024 proposal showed a total increase of 11.4% or \$48,581 higher compared to the 2023 annual premium. These increases were in general liability, property, inland marine, auto, CWG Fire Pak, and cyber liability and highlighted in the proposal which totaled \$476,001.00. McCoy said the budget for 2024 is adopted at \$423,430.00 so there is additional money to be appropriated for this policy; however, as the fiscal year progresses and changes are made to insurance with the disposal or purchase of vehicles and equipment citing the overall budget of \$45 million dollars, McCoy did not propose a budget adjustment now. Mike Keith and Christian DeLozier were present to answer any questions. Councilmember Uhler asked how to keep rates low. DeLozier said their insurance agency goes out to various carriers on a periodic rotation to ensure the city receives competitive rates. DeLozier said the rotation was purposely not every year because it creates an adverse effect on rates offered by insurance carriers in general. DeLozier explained the increase of 11.4% for the city's 2024 premium overall was good based on the last five years of claim history wherein the city had several considerable claims but noted the city was currently trending well. There being no further questions, Osborne moved to approve the resolution. Roll was called for the adoption or rejection of said resolution as follows: Yes: Osborne, Uhler, Kushner. No: none. Said resolution was declared duly adopted and given Resolution No. 2264.

Mayor Kushner read a Resolution Approving Managed Hunt Program for 2023 Deer Season. Park Director Deal relayed the Missouri Department of Conservation (MDC) gave high praise to the Park Board of the city's inaugural managed deer hunt in 2022. Deal said it was recommended to hold a 2023 hunt program with an earlier start date of November 1st and run through January 15th, and not close park areas during the hunt stated as a normal practice by the MDC. Deal said signs will be posted at most of the trailheads and park entrances and hunters must attend an orientation class. There will be thirty-three hunters picked by random drawing. Deal pointed out the chart showing number of permits per area and described the Managed Deer Hunt Rules and maps attached to the proposed resolution. Deal answered questions if the thirty-three hunters would be assigned spots and said random selection

included designated areas, Deal was unsure whether the University of Central Missouri (UCM) was hosting a managed deer hunt this year and confirmed the hunt remained bow and arrow only with no firearms. There being no further questions, Uhler moved to approve the resolution. Roll was called for the adoption or rejection of said resolution as follows: Yes: Osborne, Uhler, Kushner. No: none. Said resolution was declared duly adopted and given Resolution No. 2265.

Mayor Kushner read a Resolution Authorizing the Destruction of Records held for the required period based on the Missouri adopted Records Retention Schedule. Assistant City Manager/Public Works Director Villegas said the IT Technology records set for destruction were routine in nature and held for the required one-to-three-year retention period. There being no further questions, Osborne moved to approve the resolution. Roll was called for the adoption or rejection of said resolution as follows: Yes: Osborne, Uhler, Kushner. No: none. Said resolution was declared duly adopted and given Resolution No. 2266.

Mayor Kushner read a Resolution in Support of Aster Springs, a Proposed Apartment Housing Development for Senior Citizens in Warrensburg, Missouri. City Manager Dulin said Aster Springs is a proposed senior housing development by RR Jennings Developer, LLC located on North Ridgeview Drive between Gay Street and E. Young Avenue. The development would include a single two-story building that will house up to forty-four (44) one-and-two-bedroom units for residents aged 55 and over. Dulin said the city has not seen any plans, drawings or schematics approved through our regular processes. However, to apply for housing credits noted in the resolution the developer requests a resolution in support. Dulin stated that this approval of support is not in lieu of our regular review process or processes through Community Development, Public Works or Fire departments but in support of a single-family senior housing north of Northside Christian Church. There being no questions, Uhler moved to approve the resolution. Roll was called for the adoption or rejection of said resolution as follows: Yes: Osborne, Uhler, Kushner. No: none. Said resolution was declared duly adopted and given Resolution No. 2267.

Under Appearances to the Council Not Listed on the Agenda, Meliyah Venerable announced that it was her last day as a reporter with the Warrensburg Star Journal and she thanked the city council for welcoming her to the community.

There were no comments made under Miscellaneous Matters from the Mayor and/or City Council.

Under the City Manager Report, Police Chief Munsterman said the SWAT unit came back from a week-long joint SWAT team camp in Camp Dodge, Iowa, and the training went very well. Munsterman commended the unit's dedication to the training and keeping costs low to \$350 per officer by preparing food on-site. Munsterman appreciated all department officers for filling in while short-staffed during the week.

Assistant City Manager/Public Works Director Villegas said the sidewalk improvement program wrapped up its pilot year this week by completing 3,500 linear feet. Villegas noted this number represents six years' worth of previous production combined into one year and stayed within budget. Councilmember Osborne commended Villegas and the city staff for the good work done.

Tourism Director Barnhart relayed the WCVB office was in the process of moving to its new location yet open with normal hours except on this Friday. Barnhart relayed the new visitor

center location was a team project and thanked everyone in city departments. Barnhart plans to be open mid-October and schedule a ribbon cutting in November and keep the city council apprised on confirmed dates.

City Manager Dulin reported the Maguire Street property owner meetings on access management were going well. There were a handful of property owners still to make contact. The meetings have been positive and constructive. Dulin reminded of the city's booth at Burg Fest on October 6th and 7th for Rethink Maguire for an opportunity to sign-up for an update, provide comments and survey feedback. Dulin asked the city council to mark its calendar on November 2nd for a Rethink Maguire Visioning workshop as the first public outreach with renderings for the entire community to weigh-in.

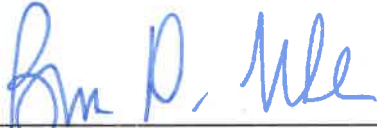
Dulin relayed an informational meeting on Wednesday will be held for contractors-subcontractors interested in submitting qualifications for the project. Villegas commented that the Maguire Street Corridor project was unique in that if broken down in pieces of stormwater, traffic signal, road construction, and safety improvements, these pieces separately would be the largest stormwater, traffic signal, road construction and safety improvements projects ever undertaken and captures the magnitude of this entire project. Villegas said there are 18,000 vehicles on the city's interchanges per day and that is important on the corridor itself.

Dulin said it was the last city council meeting for Finance Director McCoy due to retirement and thanked her for the dedicated service to the city since December 2019 and through Covid and interim stint with Dulin as interim city manager and transition to city manager.

Finance Director McCoy gave her last director report and thanked the city council and City Manager Dulin. McCoy offered a recap of August revenues and expenditures. McCoy said insurance was talked about, but it was discovered that not all insurance premiums had populated yet for 2023, and the city council will get reports next month through September with the entire capture. Those numbers will change dramatically and show the city in a positive manner with all of our funds of revenue exceeding expenditures.

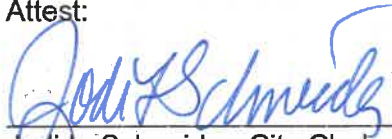
Mayor Kushner read motion to close part of this meeting pursuant to Section 610.021 of the Revised Statutes of Missouri, relating to: (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential information or privileged communications between a public governmental body or its representatives and its attorneys. Osborne moved to close part of this meeting pursuant to Section 610.021 RSMo. Roll was called as follows: Yes: Osborne, Uhler, Kushner. No: none.

As there was no further business, the meeting adjourned at 8:03 p.m.



Bruce D. Uhler, Chairman Pro Tem

Attest:



Jodi L. Schneider, City Clerk