

## WARRENSBURG TREE BOARD MINUTES

September 26, 2019

The Warrensburg Tree Board met in regular session on September 26, 2019 at the Warrensburg Community Center, 445 E. Gay St. The meeting was called to order by Suzy Latare at 4:05 pm.

Members in attendance: Suzy Latare, Bonnie Seymore, Steve Wilson and Jay Raveill.

Others in attendance: Jason McCarty

- **Agenda:** Jay Raveill moved to approve the agenda. Steve Wilson seconded. Approved 4-0.

- **Minutes August 22, 2019:** Amended to reflect correct date for next meeting, Steve Wilson moved to approve minutes. Bonnie Seymore seconded. Approved 4-0.

- **Discussion Items**

- **Update of Tree Board Manual**

Jason distributed copies of the updated Tree Board manual that he prepared. Electronic copies will be sent to Board members. The manual will be posted on the City web site.

- **Election of Officers**

- Chair:**

- Suzy Latare nominated Steve Wilson as Chair, Jay Raveill seconded, approved 4-0

- Vice Chair:**

- Jay Raveill nominated Bonnie Seymore, Suzy Latare seconded, approved 4-0

- Secretary:**

- Suzy Latare nominated Jay Raveill, Steve Wilson seconded, approved 4-0

- **Tree City USA application**

The application is due at the end of the year and Jason McCarty will have his part done by November. Two board members will start preparation of the remainder of the report beginning in October.

Board member need to report volunteer hours and these need to be placed in specific categories

An Arbor Day presentation is required and this may not be combined with another event.

- **Treeworks.org**

Asking for City funding for radio ads about the value of trees will not be possible for next year because the City budget is already set. A proposal will be prepared for the next budget cycle. A trial run may be possible using funds already allocated for the Tree Board. Board Member, Ray Crisp, will screen possible ads to run and inquire if local businesses will sponsor all or part of the cost of running ads.

- **Forest ReLeaf Trees**

Jason McCarty has requested 10 tree to be planted on City property. Tree Board members will look for other possible not-for-profit

➤ **Trim Grant**

Jason McCarty submitted the TRIM grant to trim downtown trees in June and results should be available sometime in September but announcements have not been made yet.

**Other Business**

- Suzy Latare announced she was stepping down from the Board. A new member will need to be recruited.
- Due to Thanksgiving and travel plans of board members, the November meeting will be moved to Tuesday, November 19, 2019.
- Jason will schedule the meeting room in the Community Building for next year.

➤ **Treekeeper8 program**

Funding to acquire this program was approved as part of the city budget and funds will be available starting October 1. The tree inventory will be downloaded from ARC-GIS into Excel where it can be updated easily. Board members will have limited editing access with Jason McCarty having more complete access. After a year, the Excel file will be loaded back into the City's ARC GIS database.

- **Next Meeting Date:** October 24, 2019 at 4:00 pm

- **Adjourn:** Jay Raveill moved to adjourn the meeting, Suzy Latare seconded. Approved 4-0. The meeting was adjourned at 5:09 pm.

Signature \_\_\_\_\_

Approved by Steve Wilson, Chair