

Applicable City Ordinances (partial list)

Section 3-31: License required; prohibitions

(a) It shall be unlawful for any person to sell in this city, either at retail or at wholesale, malt liquor, light wine or intoxicating liquor unless such person shall have obtained a license therefor from the city, and the full license fee therefor is paid.

Section 3-35: Qualifications for license

(a) No person shall be granted a license under this article, unless such person is of good moral character and a qualified legal voter and taxpaying citizen of a county, city, town or village of this state, nor shall any corporation or other entity be granted a license hereunder unless the managing officers of such corporation are of good moral character and qualified legal voters and taxpaying citizens of a county, city, town or village of this state.

(b) No person shall be granted a license hereunder whose license as such dealer has been revoked or who has been convicted, since ratification of the Twenty-First Amendment to the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacture or sale of intoxicating liquor or who employs in his business as such dealer, any person whose license has been revoked or who has been convicted of violating such law since the date aforesaid.

(c) No person shall be granted an initial license hereunder, unless such person has first submitted to a criminal background check, as described in Chapter 2, Article III, Sec. 2-83 of these ordinances. After issuance of an initial license, a full fingerprint background check shall not be required, but a check of open criminal records will be conducted.

Section 3-36: Application; investigation

(a) An application for a license or permit under this article shall be made to the city collector who shall by regulation require all applicants for such licenses to file written statements, under oath, containing information reasonably required to administer this article.

(b) The completed application shall be signed under oath and shall be presented to the city collector. The application shall be accompanied by the fee charge as provided for in this article.

(c) The application for a renewal or the change of a current license holder's license or permit shall be subject to all of the same requirements of this chapter as if the application was for an original license.



Liquor by the drink license locations are age restricted for entry to the location depending on the type of license obtained by kitchen requirements. Intoxicating Liquor by the Drink Applications with no food sales history are required to obtain a 90 day temporary license in order to provide food sales. Current food establishment permit is also required for all liquor by the drink applications.

Applicants for all alcohol sales are required to provide certain documentation as well as meet operational standards for the location.

In addition to the liquor and business license the location may be required to obtain a dance hall license if any dancing is to be held and a cigarette permit if sales are to be offered. Licenses are renewed annually and must be submitted before the expiration date of July 1 of the current year. Renewal packets are sent to business owners with the documentation, Personal Identifier Criminal Background Check and pre-approved building inspection is required when the packet is submitted for renewal.

All applicable fees, applications and ordinances are available from the City Collector in the upper level of City Hall 102 S. Holden, Monday through Friday, 8:00 a.m. to 5:00 p.m.

CONTACT INFORMATION

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102-A South Holden St.
Warrensburg, MO 64093
Phone: 660-747-9131
Fax: 660-747-8927



Any business wishing to sell liquor within the City of Warrensburg must first obtain the applicable liquor licenses in addition to the standard business license. This pertains to package sales as well as liquor by the drink.

The applicant must be of good moral character, a qualified legal voter and taxpaying citizen of a city, county, town or village of this state.

New applicants will be subject to a Fingerprint Based Criminal Records check to include FBI record results from the Missouri State Highway Patrol.

The applicant must first apply and pay for all City licenses. The business must schedule an inspection of the location with Building & Fire. (re-inspection fees may apply)

Applicants must also obtain a State and County liquor license.

Liquor licenses will be issued when local application and inspection have been approved and verification of State approval has been provided.

A checklist of required documentation is provided inside this brochure.





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**Checklist of Required Documentation
New Retail Liquor License Application**
▶ *Allow 3 to 4 weeks to process new license applications* ◀

Business license application & cigarette permit application (if applicable) for location.
Applicant's personal/business wastewater paid receipts.
Applicant's current paid real & personal property tax receipts as of December 31, of the applicable year from the City of Warrensburg, Johnson County, Missouri, or if not applicable, in any other town, village, city or county within the State of Missouri.
Property owner's current paid real & personal property tax receipts as of December 31, of the applicable year pertaining to the business location.
Copy of Missouri Retail Sales Tax license in the name of the person, persons, or entity applying for the liquor license, with the correct address of the business.
Certificate of "no sales tax due" verifying that all state & local sales taxes are paid to date. <i>(not more than 90 days old)</i> Missouri Department of Revenue, Phone: 573-751-3505, Web: http://dor.mo.gov/
Missouri "certificate of good standing" for all corporations. <i>(not more than 90 days old)</i> Missouri Secretary of State, Phone: 573-751-4153, Web: www.sos.mo.gov
Applicant's proof of voter registration within the State of Missouri.
Completed Managing Officer Appointment form (if applicable).
Food Establishment Permit from Johnson County Community Health Services for liquor by the drink applications. Phone: 660-747-6121, Web: http://johnsoncountyhealth.org/
FBI Fingerprint based criminal records check. Code will be provided for submission to Missouri State Highway Patrol, Phone: 573-526-6153, Web http://www.machs.mo.gov
Breakdown of food & beverage sales for liquor by the drink applications. <i>90 day temporary license is required for new applications with no food sales history.</i>
No age restriction supplement.
Manager/Server training documentation for Salon/Tavern applications. SMART Server Training link http://wellness.missouri.edu/SMART/
Dance hall license application (additional approval required)
Completed applications, notarized affidavit & applicable fees. (payable to City of Warrensburg)
Scheduled inspection time for Fire & Building Inspection. (re-inspection fees may apply)

*All required information listed above must be submitted with application.
License will be issued upon approval of City application, building/fire inspection
and approved State liquor license documentation*

Applicants must also apply for a State & County Liquor License
County Clerk, Phone: 660-747-6161, Web: <http://www.jococourthouse.com/>
Missouri Liquor Control, Phone: 816-743-8888, Web: <http://www.atc.dps.mo.gov/>